



Office of the Vice President for Research and Innovation

APPLICATION FOR GRANT

DLSU Science Foundation Travel Subsidy for Paper Presentors

Term _____ AY _____

The University is giving a Travel Subsidy of **US\$800** for travel to North America, Europe, South America, Africa or **US\$600** for travel to Asia, Australia, and New Zealand, **\$400** ASEAN (in addition to Registration Fee Grant and VCA Faculty Development Travel Grant). This grant can only be availed of once per academic year. To qualify, the faculty member must satisfy the following criteria:

- He/She is a full-time teaching faculty member or ASF of DLSU.
- He/She has, as evidence of recent research activity, a journal article or equivalent research output published in the same calendar year as the conference, or in the previous one
- He/She must present a research paper in a reputable international conference and the research paper must be considered publishable as evidenced by an endorsement from the department.
- He/She must obtain official permission to attend the conference (please attach approval from Provost).
- He/She has updated his/her DLSU Faculty Web page (first time applicant must attach the printout of the updated faculty webpage)

Name of Faculty Member: _____

Department and Campus: _____ Rank/Status: _____

Title of paper to be presented in conference: _____

Basis for paper acceptance (please tick ☒) ☐ full paper ☐ extended abstract ☐ abstract

Was paper subjected to a review process (please tick ☒) ☐ yes ☐ no

(Attach acceptance letter and copy of full paper)

UN Sustainable Development Goal related to paper (if applicable): _____

Title of conference to be attended: _____

Place and date of conference to be attended: _____

Date of trip (including travel days): _____

Bibliographic details (title, year, journal name, volume number, page, and article number) or DOI of paper presented as evidence of recent research activity (attach a photocopy of the first page of the published research output)

Amount of travel subsidy:

Applicant's Signature

Endorsed by:

Date

Department Chair/Unit Head

Approved by:

Dean

Prof. RAYMOND GIRARD TAN, Ph.D.
Vice President for Research and Innovation

BR. RAYMUNDO SUPLIDO FSC
President, DLSU-Science Foundation

Note: Grantees must submit an original copy of the boarding pass to the DLSU Science Foundation upon completion of the activity. If the co-authors who are also DLSU faculty members wish to apply for travel subsidy at the same conference, the grant will be divided equally among the DLSU co-authors applying for funding. However, even if there are co-authors from DLSU, but only one is requesting funding, then the entire grant will be awarded.