



Office of the Vice President for Research and Innovation

APPLICATION FOR GRANT

DLSU Science Foundation Funding for Registration Fees in International Conferences

Term_____ A.Y _____

A faculty member may apply for funding to cover registration fees to present a paper in an international conference. This grant can only be availed of once an academic year for a maximum amount of **US\$800**. To qualify, the faculty member must satisfy the following:

- He/She is a full-time teaching faculty member or ASF of DLSU.
 - He/She must have an **accepted paper** to be presented in an international conference.
 - He/She has, as evidence of recent research activity, a journal article or equivalent research output published in the same calendar year as the conference, or in the previous one.
 - He/She must obtain official permission to attend the conference. (Please attach approval from Provost)
- He/She has updated his/her DLSU Faculty Web page (first time applicant must attach the printout of the updated faculty webpage)

Name of Faculty Member: _____

Name of Student [if the application is on behalf of the student] _____

Department and Campus _____ Rank/Status: _____

Title of paper to be presented in conference: _____

Basis for paper acceptance (please tick v) ☐ full paper ☐ extended abstract ☐ abstract

Was paper subjected to a review process (please tick v) ☐ yes ☐ no

(Please attach acceptance letter, copy of full paper, and reviewers’ comments, if any)

UN Sustainable Development Goals related to paper (if applicable): _____

Title of conference to be attended: _____

Date and place of conference to be attended: _____

Date of trip (including travel days): _____

Registration fee*: Mode of Payment: () On-Site () Credit Card** () Bank Transfer***

(*Currency in the conference **Attach the statement of account (SOA) and the invoice/receipt) *(Attach photocopy of the bank transfer.)**

Bibliographic details (title, year, journal name, volume number, page, and article number) or DOI of paper presented as evidence of recent research activity (attach a photocopy of the first page of the published research output)

Applicant’s Signature

Date

Endorsed by:

Department Chair / Unit Head

Dean

Approved by:

Prof. RAYMOND GIRARD TAN, Ph.D.
Vice President for Research and Innovation

BR. RAYMUNDO SUPLIDO FSC
President, DLSU-Science Foundation

Note: Grantee must submit his/ her /student Certificate of Attendance to the DLSU Science Foundation upon completion of the activity. If the co-authors who are also DLSU faculty members wish to apply for registration fees at the same conference, the grant will be divided equally among the DLSU co-authors applying for funding. However, even if there are co-authors from DLSU, but only one is requesting funding, then the entire grant will be awarded.