



BUILDING AND GROUNDS MAINTENANCE OFFICE

OFF-CAMPUS WAIVER FORM

Date: _____

I am requesting _____, on _____,
(Name of Janitor) *(Date/Time)*

to go to _____, for _____, to do the following:
(Address) *(Event)*

1. _____
2. _____
3. _____
4. _____

As this will require work off campus, I will be entirely liable incase anything untoward happens within the direction of the activity.

Requestor's Name & Signature

Department

Approved by:

Director, BGMO



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