

SCHEDULE OF SUBMISSION AND APPROVAL OF PROPOSALS

Academic Year 2025-2026

(Faculty Research Program, Humanities Projects, Creative Works, Literature Review Articles, New Ph.D. Grant, Thesis/Dissertation Projects, Book/Article Manuscript Writing Program, Book Editorship Grant, Interdisciplinary Research)

Activity		<i>First Term</i>		<i>Second Term</i>		<i>Third Term</i>	
		<i>Research Projects for Implementation in the Second Term</i>		<i>Research Projects for Implementation in the Third Term</i>		<i>Research Projects for Implementation in the First Term AY2026-2027</i>	
Call for Submission of Proposals							
Deadline for Submission of Project Proposals with Departmental Action to RGMO							
<ul style="list-style-type: none"> Regular Faculty Research Project Grant (Competitive per College), New Ph.D. Grant, Book/Article Manuscript Writing Program, Literature Review Articles Grant, Book Editorship Grant Creative Works Grant (Competitive, Once a Year Call for the Whole University) Interdisciplinary Research Grant (Teams should be composed of at least 3 faculty members coming from at least 2 different colleges, with distinct disciplinary differentiation among the proponents.) 		July 4, 2025 (Wk 9 Term 3 AY2024-2025)	Friday	November 7, 2025 (Wk 9 Term 1 AY2025-2026)	Friday	March 6, 2026 (Wk 9 Term 2 AY2025-2026)	Friday
FRP/SPG Proposals Technical Review of Proposals by Internal Experts <ul style="list-style-type: none"> Initial review of proposals 1st revision of proposals by faculty proponents Final review of proposals 	IR Proposals Scheduling of the Research Panel Meetings	July 7, 2025 to Sept. 19, 2025		Nov. 10, 2025 to Jan. 23, 2026		March 9, 2026 to May 15, 2026	
CRC meetings for the evaluation and approval of submitted project proposals	Research Panel meetings for the deliberation and approval of IR proposals	September 29 – October 3, 2025	Mon-Fri	February 2-6, 2026	Mon-Fri	May 25-29, 2026	Mon-Fri
RGMO communicates CRC action on project proposals to faculty proponents							

Activity		First Term		Second Term		Third Term	
		Research Projects for Implementation in the Second Term		Research Projects for Implementation in the Third Term		Research Projects for Implementation in the First term AY2026-2027	
<u>FRP/SPG Proposals</u>	<u>IR Proposals</u>						
Proposal revision after CRC meeting (i.e., proponent to address the CRC recommendations)	Proposal revision after Research Panel meetings (i.e., IR Team to address the Research Panel Members' recommendations)	October 6-10, 2025	Mon-Fri	February 9-13, 2026	Mon-Fri	June 1-5, 2026	Mon-Fri
CRC Meetings for the Final Approval of the Revised Project Proposals	Research Panel's final approval of the revised IR proposal	October 13-17, 2025	Mon-Fri	February 16-20, 2026	Mon-Fri	June 8-12, 2026	Mon-Fri
<i>RGMO communicates CRC action on project proposals to faculty proponents</i>							
Ethics Review of Proposals		(Wk7-14 T1AY25-26 & Wk1- T2AY25-26)		(Wk7-14 T2AY25-26 & Wk1- T3AY25-26)		(Wk7-14 T3AY25-26 & Wk1- T1AY26-27)	
Accomplishment and submission of ethics checklists							
Initial screening of submitted protocol <ul style="list-style-type: none">Initial screening by REO		October 20 – December 19, 2025 to January 9, 2026	Mon-Fri (On-going process of clearing until all requirements are completed)	February 23 – April 30, 2026 to May 8, 2026	Mon-Fri (On-going process of clearing until all requirements are completed)	June 15 – August 14, 2026 to September 11, 2026	Mon-Fri (On-going process of clearing until all requirements are completed)
<ul style="list-style-type: none">Completion of documentary requirements							
Expedited Review <ul style="list-style-type: none">Expedited review		October 20 – December 19, 2025 to January 9, 2026	Mon-Fri (On-going process of clearing until all requirements are completed)	February 23 – April 30, 2026 to May 8, 2026	Mon-Fri (On-going process of clearing until all requirements are completed)	June 15 – August 14, 2026 to September 11, 2026	Mon-Fri (On-going process of clearing until all requirements are completed)
<ul style="list-style-type: none">1st revision of protocol by faculty proponents (if modifications are required)							
<ul style="list-style-type: none">2nd review by RERC member (Review of Resubmitted Protocol)							
RGMO Communicates Ethical Clearance for Expedited Reviews to Faculty Proponents		November 24-28, 2025		March 30 – April 3, 2026		July 20-24, 2026	
Full Board Review <ul style="list-style-type: none">Proponent to provide data collection protocol in lay language		October 20 – December 19, 2025 to January 9, 2026	Every month (to be scheduled)	February 23 – April 30, 2026 to May 8, 2026	Every month (to be scheduled)	June 15 – August 14, 2026 to September 11, 2026	Every month (to be scheduled)
<ul style="list-style-type: none">Distribution of protocol to RERC members							
<ul style="list-style-type: none">Full Board Review Meeting							
<ul style="list-style-type: none">1st revision of protocol by faculty proponents							
<ul style="list-style-type: none">2nd review c/o RERC Chair (Review of Resubmitted Protocol)							
RGMO Communicates Ethical Clearance for Full Reviews to Faculty Proponents		January 19-23, 2026		May 11-15, 2026		September 14-18, 2026	

Signing of the RGMO Research Grant Agreement Form/Contract and the DIPO Intellectual Property Record Form by faculty proponents	To follow immediately after ethical clearance is granted to the project		To follow immediately after ethical clearance is granted to the project		To follow immediately after ethical clearance is granted to the project	
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