Schedule of Graduation Activities
187th Commencement Exercises

For other reminders, visit www.dlsu.edu.ph/offices/registrar/graduation/default.asp

03 to 05 February 2020 (Monday to Wednesday)
Verification of Tentative List of Candidates

Please ensure that the degree, award (if any) and confirmation attendance are correct against the e-mail sent to the DLSU Gmail account of graduates. For corrections, please email registrar@dlsu.edu.ph.

03 to 22 February 2020 (Monday to Saturday)
Payment of Academic Attire

If you received an e-mail confirmation from the Office of the University Registrar and confirmed your attendance to the Commencement Exercises, please access this link: https://goo.gl/OuOX4F for the payment instructions.

Toga Price List:
Baccalaureate Degree: Php 1,100.00 (inclusive of Php 500 refundable deposit)
Master's Degree:Php 1,300.00 (inclusive of Php 500 refundable deposit)
Doctorate Degree: Php 1,500.00 (inclusive of Php 500 refundable deposit)
College of Law: Php 2,000.00 (inclusive of Php 500 refundable deposit)

07 February 2020 (Friday)
Request of Transcript of Records with Date of Graduation

Starting this day, Transcript of Records with Date of Graduation may be requested at the Enrollment Services Hub 2/F Henry Sy, Sr. Hall or via online at http://www.dlsu.edu.ph/offices/registrar/document_request

Transcript of Records Package: Php 600.00 for 4 copies.

22 February 2020 (Saturday)
Graduation Rehearsal / Claiming of E-tickets (The Forum, Philippine International Convention Center, Pasay City)
GCOE, CCS, CLA
07:30 – 08:30 (Registration) / 08:30 – 11:00 (Rehearsal)

Graduation Rehearsal attendance is a must for those participating in the Commencement Exercises at the PICC.

The Graduation Rehearsal will start promptly at 8:30 am. Latecomers will not be allowed to enter the rehearsal venue.
The Graduation Invitation Program and E-tickets will be distributed after the Graduation Rehearsal.
Each graduate is entitled to three (3) E-tickets for 3 guests. Lost E-tickets will be charged P250.00 each.
E-tickets will not be given to the graduate due to non-attendance in the graduation rehearsal.
Please wear comfortable clothes and shoes (preferably made of cotton and rubber shoes).

Graduation Rehearsal / Claiming of E-tickets (The Forum, Philippine International Convention Center, Pasay City)
SOE, RVRCOB, COS, BAGCED
13:00 – 14:00 (Registration) / 14:00 – 16:30 (Rehearsal)

Graduation Rehearsal attendance is a must for those participating in the Commencement Exercises at the PICC.

The Graduation Rehearsal will start promptly at 2:00 pm. Latecomers will not be allowed to enter the rehearsal venue.
The Graduation Invitation Program and E-tickets will be distributed after the Graduation Rehearsal.
Each graduate is entitled to three (3) E-tickets for 3 guests. Lost E-tickets will be charged P250.00 each.
E-tickets will not be given to the graduate due to non-attendance in the graduation rehearsal.
Please wear comfortable clothes and shoes (preferably made of cotton and rubber shoes).

Claiming of academic attire / Recognition rites for the RVRCOB graduate studies only.

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>0830 – 0900</td>
<td>Claiming of Academic Attire</td>
<td>NFRG Auditorium, A1800</td>
</tr>
<tr>
<td>0900 – 1030</td>
<td>College Recognition Rites</td>
<td>NFRG Auditorium, A1800</td>
</tr>
<tr>
<td>1100 – 1200</td>
<td>Lunch</td>
<td>La Casita, 6F Br. Andrew Gonzalez FSC Hall</td>
</tr>
</tbody>
</table>
24 February 2020 (Monday)

**Claiming of Academic Attire** *(2nd Floor Enrollment Services Hub - Lobby)*
- 07:30 to 08:30 - CCS, CLA
- 08:30 to 09:30 - GCOE

- Student must wear and scan his / her DLSU ID upon entry to the University. There is no need to go through the Information Desk. A list of candidates for graduation is also provided to the Security Personnel manning the gates.
- Student must present his/her DLSU ID and original copy of deposit slip for Toga payment upon claiming of the academic attire.
- No authorized representative may claim the academic attire.
- Student must inspect if the set of academic attire given by the supplier is complete and correct.
- Student must try the academic attire for fitting immediately outside the venue. Only those with wrong specification from what was indicated in the online ATG will be replaced by the supplier.
- The claiming of academic attire will start and end as scheduled. Academic attires not claimed within the schedule may be claimed from the supplier's office (9268 Mactan St., Guadalupe, Makati City / Tel No. 555-1894).
- Students who will not follow the schedule will not be accommodated and will have to claim their toga from the supplier’s office.
- Students not wearing the academic attire will not be allowed to join the Baccalaureate Mass and the Class Picture-Taking.

**Payment for Photo Coverage** 07:30 – 09:30 *(2nd Floor Enrollment Services Hub - Lobby)*

The university authorized Florofoto-School Pictures, Inc. to provide the exclusive photo/video coverage at PICC.

Inquiries related to photograph coverage may be directed to Florofoto Pictures, Inc. (c/o Remy Estabillo or Arzen Valdez) 567-2800 e-mail fbpzen@florofoto.com, www.facebook.com/florofoto.

Florofoto offers the below package if ordered and paid at DLSU:

- **Photo Coverage and Video Coverage**: Php 900.00
  - Colored Pictures and Video in DVD format
  - Graduation Picture (8x10, color), Receiving of Diploma (5x7, color)
  - Picture with Parents (5x7, color)
- **Soft Copy of Class Picture and Receiving of Diploma**: Php 100.00 (optional)
- **Portrait with frame**: Php 1,000.00 (optional)

**Sacrament of Reconciliation** *(Confession)*
08:30 to 10:00 *(Pearl of the Great Price Chapel, Ground Floor La Salle Hall North Wing)*

**Graduation Picture-Taking** *(The Verdure- 4/F. Henry Sy Sr. Hall)*
- 10:00 to 10:40 - CLA
- 10:40 to 11:00 - GCOE
- 11:00 to 11:15 - CCS

The schedule above includes those graduating from Undergraduate, Master’s and Doctoral Programs.

- Student should be in his/her academic attire over semi-formal wear.
- Late comers will not be allowed to join their college for the graduation picture taking.

**Graduation Mass**
13:00 to 14:30 *(Most Blessed Sacrament Chapel, St. La Salle Hall)*

- Student should be in his / her academic attire over semi-formal wear.
- There will be no awarding of medals during the Baccalaureate Mass.

**College Recognition Rites**

<table>
<thead>
<tr>
<th>College</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering</td>
<td>15:00 – 17:00</td>
<td>NFRG Auditorium, A1800</td>
</tr>
<tr>
<td>Computer Studies</td>
<td>15:00 – 17:00</td>
<td>Andrew Gonzalez Multi-Purpose Hall (20/F)</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>15:00 – 17:00</td>
<td>Teresa Yuchengco Auditorium</td>
</tr>
</tbody>
</table>

- Honorable Mention, Departmental (e.g., excellence, outstanding thesis/dissertation) and Loyalty Awards are given during the College Recognition Rites.
**26 February 2020 (Wednesday)**

**Claiming of Academic Attire (2nd Floor Enrollment Services Hub - Lobby)**
- 07:30 to 08:30 - COS, RVRCOB
- 08:30 to 09:30 - SOE, BAGCED

- Student must wear and scan his/her DLSU ID upon entry to the University. There is no need to go through the Information Desk. A list of candidates for graduation is also provided to the Security Personnel manning the gates.
- Student must present his/her DLSU ID and original copy of deposit slip for Toga payment upon claiming of the academic attire.
- No Authorized representative may claim the academic attire.
- Student must inspect if the set of academic attire given by the supplier is complete and correct.
- Student must try the academic attire for fitting immediately outside the venue. Only those with wrong specification from what was indicated in the online ATG will be replaced by the supplier.
- The claiming of academic attire will start and end as scheduled. Academic attires not claimed within the schedule may be claimed from the supplier's office at 9268 Mactan St., Guadalupe, Makati City / Tel No. 555-1894.
- Students who will not follow the schedule will not be accommodated and will have to claim their toga from the supplier’s office.
- Students not wearing the academic attire will not be allowed to join the Baccalaureate Mass and the Class Picture-Taking.

**26 February 2020 (Wednesday)**

**Payment for Photo Coverage** 07:30 – 09:30 (2nd Floor Enrollment Services Hub - Lobby)

- The university authorized Florofoto-School Pictures, Inc. to provide the exclusive photo/video coverage at PICC.
- Inquiries related to photograph coverage may be directed to Florofoto Pictures, Inc. (c/o Remy Estabillo or Arzen Valdez) 567-2800 e-mail fbpzen@florofoto.com, www.facebook.com/florofoto.
- Florofoto offers the below **package if ordered and paid at DLSU**:
  - Photo Coverage and Video Coverage: Php 900.00
    - Colored Pictures and Video in DVD format
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  - **Soft Copy of Class Picture and Receiving of Diploma:** Php 100.00 (optional)
  - **Portrait with frame:** Php 1,000.00 (optional)

**Sacrament of Reconciliation (Confession)**
- 08:30 to 10:00 (Pearl of the Great Price Chapel, Ground Floor La Salle Hall North Wing)

**Graduation Picture-Taking** (*The Verdure- 4/F Flr. Henry Sy Sr. Hall*)
- 10:00 to 10:40 - RVRCOB
- 10:40 to 10:55 - SOE
- 10:55 to 11:10 - COS
- 11:10 to 11:35 - BAGCED

The schedule above includes those graduating from Undergraduate, Master’s and Doctoral Programs.
- Student should be in his/her academic attire over semi-formal wear.
- **Late comers will not be allowed to join their college for the graduation picture taking.**

**Graduation Mass**
- 13:00 to 14:30 (Most Blessed Sacrament Chapel, St. La Salle Hall)
- Student should be in his/her academic attire over semi-formal wear.
- There will be no awarding of medals during the Baccalaureate Mass.

**College Recognition Rites**

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<tr>
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</tr>
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<tbody>
<tr>
<td>Science</td>
<td>15:00 – 17:00</td>
<td>William Shaw Little Theater</td>
</tr>
<tr>
<td>Education</td>
<td>15:00 – 17:00</td>
<td>Andrew Gonzalez Multi-Purpose Hall (20/F)</td>
</tr>
</tbody>
</table>

- Honorable Mention, Departmental (e.g., excellence, outstanding thesis/dissertation) and Loyalty Awards are given during the College Recognition Rites.
26 February 2020 (Wednesday)
RVRCOB Orientation for Recognition Rites

<table>
<thead>
<tr>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>15:00 – 17:00</td>
<td>Teresa Yuchengco Auditorium</td>
</tr>
</tbody>
</table>

27 February 2020 (Thursday)
College Recognition Rites

<table>
<thead>
<tr>
<th>College</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business</td>
<td>15:00 – 18:00</td>
<td>Teresa Yuchengco Auditorium</td>
</tr>
</tbody>
</table>

Honorable Mention, Departmental (e.g., excellence, outstanding thesis/dissertation) and Loyalty Awards are given during the College Recognition Rites.

RVRCOB Reception for Recognition Rites

<table>
<thead>
<tr>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>18:00</td>
<td>Central Plaza</td>
</tr>
</tbody>
</table>

28 February 2020 (Friday)
School Recognition Rites

<table>
<thead>
<tr>
<th>School</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics</td>
<td>15:00 – 17:00</td>
<td>Waldo Perfecto Auditorium</td>
</tr>
</tbody>
</table>

Honorable Mention, Departmental (e.g., excellence, outstanding thesis/dissertation) and Loyalty Awards are given during the College Recognition Rites.

29 February 2020 (Saturday)
GCOE, CCS, CLA
Philippine International Convention Center
07:00 - 08:30 (Assembly of Graduates) / 08:30 (Processional)
09:00 to 11:00 (Commencement Exercises)

The Student ID is needed for entry to PICC.
E-tickets issued for guests are monitored by serial numbers. Selling of E-tickets to scalpers and other parties can be a cause for a disciplinary case. The No E-ticket, No Entry Policy is strictly implemented.
It is not advisable to deal with freelance photographers outside PICC. They will not be permitted inside the Plenary Hall to take pictures.
Corsage is not required at the Commencement Exercises.
The Commencement Exercises may be viewed via live streaming in this link http://live.dlsu.edu.ph. Due to the Data Privacy Act, this may only be accessed through a My.LaSalle account.

29 February 2020 (Saturday)
SOE, RVRCOB, COS, BAGCED
Philippine International Convention Center
14:00 - 15:00 (Assembly of Graduates) / 15:00 (Processional)
15:30 to 17:00 (Commencement Exercises)

The Student ID is needed for entry to PICC.
E-tickets issued for guests are monitored by serial numbers. Selling of E-tickets to scalpers and other parties can be a cause for a disciplinary case. The No E-ticket, No Entry Policy is strictly implemented.
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The Commencement Exercises may be viewed via live streaming in this link http://live.dlsu.edu.ph. Due to the Data Privacy Act, this may only be accessed through a My.LaSalle account.
07 March 2020 (Saturday)

Returning of Academic Attire and E-tickets 08:00 to 18:00 (2nd Floor Enrollment Services Hub - Lobby)

- Student must wear and scan his / her DLSU ID upon entry to the University. There is no need to go through the Information Desk. A list of candidates for graduation is also provided to the Security Personnel manning the gates.
- Proof of payment (payment of academic attire) and ID must be presented for refund of the deposit.
- An additional rental fee of Php 500.00 will be charged for every day of delay in returning the academic attire; this should be returned at the Supplier's Office (9268 Mactan Street Guadalupe, Nuevo Makati City).
- Academic Attire must be returned to ensure the prompt delivery of diploma.

Returning of E-tickets

- E-tickets must be returned on this date to ensure prompt delivery of your Diploma. Graduates who did not return their e-tickets will be restricted to request any documents (TOR, Certifications i.e.).
- Lost e-tickets will be charged Php 250.00 each.

Claiming of Graduation Pictures

- Florofoto Official Receipt must be presented to claim pictures.