



ENROLLMENT OF THESIS/DISSERTATION WRITING

(for GRADUATE STUDENTS only)

PLEASE PRINT

PERSONAL INFORMATION		PROPOSED TITLE
LAST NAME		<input type="checkbox"/> Thesis <input type="checkbox"/> Dissertation
FIRST NAME		
MIDDLE NAME		
ACADEMIC INFORMATION		
ID NUMBER		
COLLEGE OF		
PROGRAM		

EVALUATION OF RECORDS (DO NOT FILL)	
Passed Comprehensive Examinations	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Submitted Certificate of Academic Completion	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Evaluated by	_____ SIGNATURE / DATE

ENROLLMENT STAGE					
THESIS WRITING			DISSERTATION WRITING		
<input type="checkbox"/> Thesis 1	<input type="checkbox"/> Thesis 6		<input type="checkbox"/> Dissertation 1	<input type="checkbox"/> Dissertation 6	<input type="checkbox"/> Dissertation 11
<input type="checkbox"/> Thesis 2	<input type="checkbox"/> Thesis 7		<input type="checkbox"/> Dissertation 2	<input type="checkbox"/> Dissertation 7	<input type="checkbox"/> Dissertation 12
<input type="checkbox"/> Thesis 3	<input type="checkbox"/> Thesis 8		<input type="checkbox"/> Dissertation 3	<input type="checkbox"/> Dissertation 8	<input type="checkbox"/> Dissertation 13
<input type="checkbox"/> Thesis 4	<input type="checkbox"/> Thesis 9		<input type="checkbox"/> Dissertation 4	<input type="checkbox"/> Dissertation 9	<input type="checkbox"/> Dissertation 14
<input type="checkbox"/> Thesis 5			<input type="checkbox"/> Dissertation 5	<input type="checkbox"/> Dissertation 10	<input type="checkbox"/> Dissertation 15

NAME OF THESIS/DISSERTATION ADVISER (PLEASE PRINT)

APPROVED FOR ENROLLMENT	
CHAIR / GS PROGRAM COORDINATOR	FACULTY ADVISER
_____ SIGNATURE OVER PRINTED NAME / DATE	_____ SIGNATURE OVER PRINTED NAME / DATE

STUDENT CONFORME
1. I have read and understood the "Instructions" AND "Terms and Conditions" at the back of this form and agree to the same.
_____ SIGNATURE OVER PRINTED NAME / DATE

INSTRUCTIONS TO THE STUDENT

1. This form must be submitted to the Office of the University Registrar through a [Google form](#) when all (Office of the University Registrar) necessary signatures have been completed. Application forms with incomplete signatures/email endorsements will not be accepted for processing.
2. If eligible, an assessment of the relevant fees for the application will be available through MLS Print EAF four working days after submission.
3. The assessment will be printed in the Enrollment Assessment Form (EAF), which the students must download through their MLS Account. Pay the assessed amount through the official payment method released by the Finance and Accounting Office (FAO).

TERMS AND CONDITIONS

1. To be able to enroll for thesis/dissertation writing, the student must have completed all academic requirements and have passed all applicable comprehensive examinations.
2. Thesis/dissertation Writing may be enrolled on the schedule posted at:

https://www.dlsu.edu.ph/wp-content/uploads/pdf/registrar/schedules/enroll_gs.pdf
3. Other policies covering thesis/dissertation writing are covered in the Graduate Student Handbook:
<https://www.dlsu.edu.ph/wp-content/uploads/pdf/registrar/student-handbook.pdf>
4. The enrollment is deemed final once reflected in the Student's EAF, and they can no longer withdraw or drop the application.