



PERMIT TO CROSS ENROLL

(EN-09-202311)

Section A: Host School Information

Name of Registrar	
School	
Address	
Email Address	

Section B: Student Information

Name of Student			
ID Number		Degree Code	

Section C: Course Information (Note: Units of the course taken must be at least equal to the DLSU units)

Courses to be enrolled in Host Institution	Units	Equivalent DLSU Course Code	Units

Section D: Recommending Approval

Chair (not needed for NSTP)	Vice Dean / Dean of Student Affairs (for NSTP)
<p>_____</p> <p>SIGNATURE OVER PRINTED NAME / DATE</p>	<p>_____</p> <p>SIGNATURE OVER PRINTED NAME / DATE</p>

Section D.2: Clearance from International Center (Only for Application for Cross Enrollment Abroad)

<p>Type of Outbound Mobility:</p> <p><input type="checkbox"/> On Scholarship <input type="checkbox"/> Self-Paying <input type="checkbox"/> Short/Summer Program</p> <p>Duration of Program:</p> <p>1 Term 1 Academic Year ___ Days</p>	<p>Vice President for External Relations and Internationalization</p> <p>_____</p> <p>SIGNATURE OVER PRINTED NAME / DATE</p>
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Section E: Approval

Associate Registrar	Instructions to Student
<p>_____</p> <p>SIGNATURE OVER PRINTED NAME / DATE</p> <p>NOT VALID WITHOUT SEAL</p>	<p>1. Once all approval is secured, student to upload this permit to https://bit.ly/permit_cross-enroll</p> <p>2. After the completion of the course(s), the student must secure a Certification/Transcript of Records containing the final grades in a sealed envelope with the signature of the Registrar on the envelope flap addressed to:</p> <p style="text-align: center;">CROSS ENROLLMENT Office of the University Registrar De La Salle University-Manila</p> <p>3. To make the crediting of the approved cross-enrolled courses, the document above must be submitted to the Enrollment Services Hub of De La Salle University as soon as possible.</p>