



Office of Student LIFE

Approval Sheet of Minor Publications

REQUESTING ORGANIZATION			
TITLE OF PUBLICATION			
Date Received		Date Released	

Submitted Proposal Checklist (for Probationary):

Comments (for CSO Publicity & Marketing Team use only):

- Proposed Content
- Objectives
- Frequency (per school year)
- Specifications
- Editorial Board Members
- Target Readers
- Budget
- Training/s need (if any)
- Dummy Print / Layout (for Probationary and Recognized)

Submitted by

Recommended for SMO Evaluation

Evaluated by

CSO P&M

SMO Representative

Date/ Time

*Approval sheet for Minor Publications – Organization copy
(Attach with the necessary documents)*

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