## **Non- Violence Contract Submission Guidelines (GS 125)**

The University requires all incoming students to accomplish and submit a **Non-Violence Contract (NVC)** to ensure a safe learning environment for everyone.

Here are the guidelines and reminders to assist you in accomplishing and submitting the document:

- 1. Click **here** to access the **Non-Violence Contract**.
- 2. Read and understand the contents of the document.
- 3. Fill-out **ALL** the needed information.
- 4. Print all pages of the NVC.
- 5. Have your declaration legally authenticated with a notary public.
- 6. Scan or take a picture of the completed and notarized NVC.
- 7. Submit the scanned copy or picture of your NVC to this google form.
- 8. Submit the hard copy of the completed NVC during your **CONFIRMATION DAY**.
- In case that you cannot submit during your confirmation day, the deadline for the softcopy and hard copy submission at the SDFO Velasco Room 152 will be a month after the CONFIRMATION DAY.

Should you have any inquiry regarding said requirement, please feel free to email us at **sdfo@dlsu.edu.ph**Thank you.