

Company name : Tetra Pak Philippines

Company background :

- Tetra Pak is the world's leading food processing and packaging solutions company. Working closely with our customers and suppliers, we provide safe, innovative and environmentally sound products that each day meet the needs of hundreds of millions of people in more than 170 countries around the world. With almost 22,000 employees based in over 85 countries, we believe in responsible industry leadership and a sustainable approach to business. Our motto, "PROTECTS WHAT'S GOOD™," reflects our vision to make food safe and available, everywhere.

More information about Tetra Pak is available at www.tetrapak.com

Job vacancies : Marketing Internship

Job description :

- Assist in organising & arranging for meeting/workshop/seminar.
- Arranging & organising product samples like identifying suitable product samples, liaising with the relevant counterpart on the ordering & delivery, follow-up on vendor/PR/PO creation.
- Assisting the manager in extracting data, analysing data, searching for information, mainly desktop research
- Assisting the manager in drafting report.
- Participating in project brainstorming
- Conduct marketing visits to identify new products & marketing campaign including competitors'
- Administrative settlement of day-to-day Marketing operational tasks

Qualifications :

- Final year Degree in Marketing/ Business Administration/ Business Management/ Mass Communication
- Excellent written and verbal communication
- A strong team player at the same time able to work independently
- Meticulous and detail oriented
- Excellent interpersonal skills
- Proficient in Microsoft applications

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