

LIST OF ADMISSION CREDENTIALS REQUIRED FOR FROSH ENROLLMENT (ID 120)

1. Original **Grade 12 Report Card** (Form 138) for all semesters, duly signed by the Principal/Registrar

Note: Applicants from ConnectEd schools with subjects to be credited, please submit a photocopy of your complete Grade 11 Report Card/Transcript of Records.

2. **Proof of Identity and Citizenship**

Citizenship	Required Documents
Filipino	1. NSO / PSA Birth Certificate
Filipino with Dual Citizenship <ul style="list-style-type: none"> ● Born in the Philippines <u>OR</u> ● Born Abroad 	1. NSO / PSA Birth Certificate AND 2. Photocopy of Recognition or Re-acquisition as Filipino Citizenship <u>OR</u> Photocopy of Valid and Unexpired Philippine Passport
Non-Filipino <ul style="list-style-type: none"> ● Born in the Philippines <u>OR</u> ● Born Abroad 	1. Photocopy of Valid and Unexpired Passport

3. Two (2) **Recommendation Forms**

Recommendation form in DLSU format accessible via:

<https://www.dlsu.edu.ph/wp-content/uploads/pdf/oas/undergraduate/admission-recommendation-2021.pdf>

Recommendation forms are to be submitted at <https://forms.gle/Mfvaug2AJtyKqaDw8>

Note: Please inform your recommender about your ID Number, as your recommender will be entering this data when submitting the Recommendation Form.

4. Duly accomplished and signed **Statement of Responsibilities** accessible via:

<http://www.dlsu.edu.ph/admissions/undergraduate/pdf/admission-statement-of-responsibilities.pdf>

5. **Undergraduate Non-Fraternity Contract Form** accessible via:

<https://www.dlsu.edu.ph/wp-content/uploads/pdf/osa/sdfo/non-fraternity-form.pdf>

Note: Please see instructions at <https://www.dlsu.edu.ph/offices/osa-reference/sdfo/downloads/ug-non-fraternity/>. For instruction no. 8, please do not mind the short brown envelope. Just submit this with all other admission credentials.

6. **Drug Testing Waiver Form** accessible via:

<http://www.dlsu.edu.ph/wp-content/uploads/2018/06/drug-test-waiver-form.pdf>

Additional Requirements for Specific Groups

1. For reconsidered applicants:
 - **Statement of Undertaking** accessible via:
<https://www.dlsu.edu.ph/wp-content/uploads/pdf/oas/undergraduate/statement-of-undertaking-for-reconsidered-id-120.pdf>
2. For applicants who graduated before AY 2019-2020:
 - **Declaration as a New Student** accessible via:
http://www.dlsu.edu.ph/admissions/undergraduate/_pdf/admission-declaration-as-new-student.pdf
3. For applicants who used SAT as admission credential:
 - Original **SAT Results**
4. For applicants who studied in schools outside the Philippines:
 - **Authenticated/Apostille of Original Official Transcript of Records** (see Important Reminder below)
5. For applicants with dual citizenship:
 - Photocopy of **Recognition or Reacquisition Letter as Filipino Citizen**, if they wish to carry their Filipino citizenship
6. For non-Filipino applicants:
 - **Clearance from International Center** (for international students and Filipino dual citizens without substantial proof of Filipino citizenship)

Note: Non-Filipino applicants may contact christy.santiago@dlsu.edu.ph or erio@dlsu.edu.ph to obtain their provisional clearance from the DLSU International Center. The provisional clearance is required as part of the temporary confirmation requirements.

- Photocopy of **Diploma**

Note: Admission status of high school graduates from schools not included in DepEd Order No. 42, s. September 8, 2015 Version 2 is conditional and subject to the school's submission of necessary certificate.

Important Reminder

The **Original and Complete Transcript of Records** must be **authenticated / apostilled** in the country where the school is located. If the Transcript of Records is not yet complete, we will be requiring the submission of complete transcript of original Transcript of Records.