

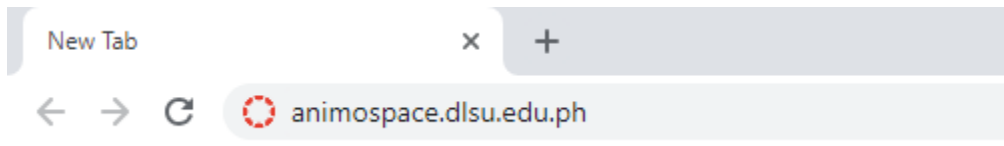


Introduction to

AnimoSpace 

Getting There

To access AnimoSpace, DLSU's Canvas adaptation, go to this URL on your internet browser: **animospace.dlsu.edu.ph**



Logging In

Use your DLSU email and password to log into AnimoSpace.

A 'Sign in with Google' dialog box. At the top left is the Google logo and the text 'Sign in with Google'. The main heading is 'Sign in' followed by 'to continue to Canvas'. Below this is an email input field with the placeholder 'Enter your email'. The field contains the text 'jan.dimaranan' and a dropdown menu showing '@dlsu.edu.ph'. Below the input field is a link 'Forgot email?'. Further down is a paragraph: 'To continue, Google will share your name, email address, and profile picture with Canvas.' At the bottom left is a link 'Create account' and at the bottom right is a blue button labeled 'Next'.

Global Navigation Pane

Welcome to AnimoSpace! This is your Global Navigation Pane. Listed below are the functions of each Tool.



Account

The **Account** is where you go to edit your profile and change account



Dashboard

The **Dashboard** helps you see what is happening in all your current



Courses

The **Courses** is where you can see all your courses.



Calendar

The **Calendar** is where you can view all your plans across all your



Inbox

The **Inbox** works like your regular email, but inside Canvas.



Arc

The **Commons** is a place to view and push content with other content creators.



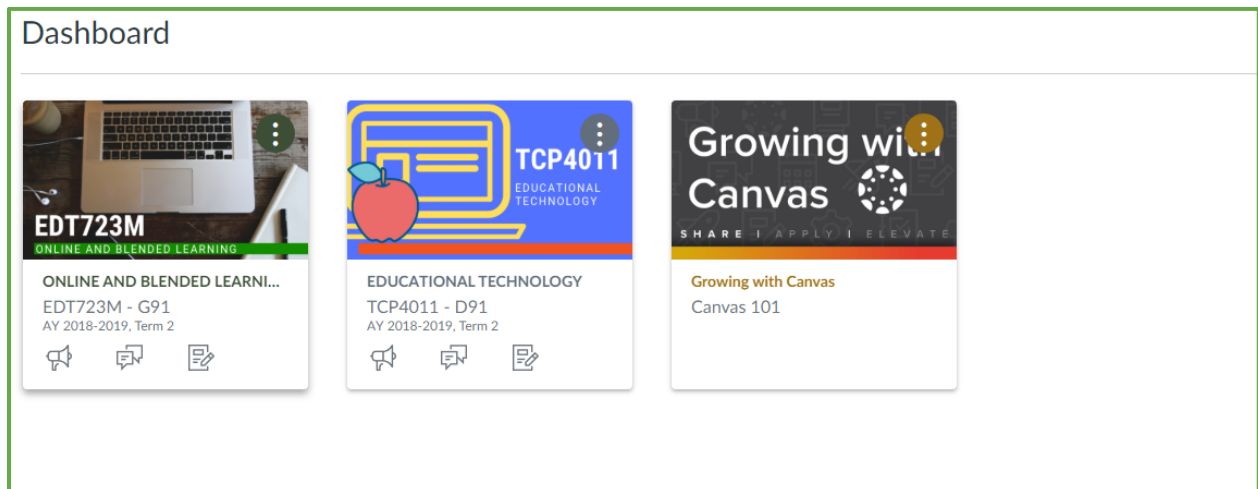
Commons



Help

Courses

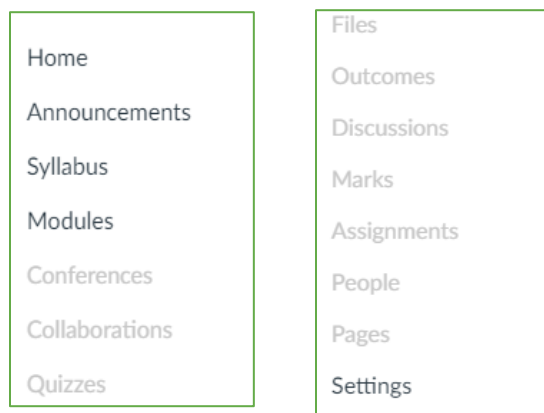
Each course that you are enrolled in have its own corresponding course site in AnimoSpace. To go to a course, select one from the **Dashboard** or the **Courses** from your Global Navigation Pane.



Note: If your course is not visible from your dashboard, contact your faculty as the course might be unpublished.

Tools

Tools are an element of a computer program that controls a particular function in the system. Inside your course, your tools are the following:



You will have the same tools for each of your courses.