Office of Admissions
and Scholarships

Application for St. La Salle Financial Assistance Grant (AY 2019-2020)
CHECKLIST OF REQUIREMENTS SUBMITTED

Name: _____   **DTS:** _____

Date/Time Submitted: _____   **Received by:** _____

Instruction: Put a check (✓) mark on the documents submitted.
 Result for the scholarship application will be out on 11 May 2019.

Main Documents

Details	Check (✓) mark
1. Printed and notarized application form	
2. One (1) 2x2 photograph taken for the last 3 months	
3. One (1) accomplished Recommendation Form in a sealed envelope	
4. Vicinity Map Form	
5. Photos of Family Residences (i.e. façade of the house/front view. living room, kitchen, and bedroom)	

Supporting Documents

Details	Original	Photocopy	Not Applicable	Other Remarks
6. Electric bill for the last 3 months				
7. Water bill for the last 3 months				
8. Telephone bill for the last 3 months				
9. Cellular phone bill for the last 3 months (for postpaid plan holder)				
If house is owned, NOT mortgaged				
10. Latest Official receipt of realty tax payment				
If house is owned, but mortgaged				
11. Official receipt of housing loan amortization for the last 3 months				
If residing in an apartment				
12. Official receipt of the rental payment for the last 3 months or certification of monthly rent from the lessor				
If parents/other household members are employed				
13. Latest Income Tax Return and Certificate of Employment with Compensation				
If parents are NOT employed				
14. Certificate of Exemption from filing of ITR from the BIR or Certificate of Unemployment from the Municipal/Barangay Hall				