

DE LA SALLE UNIVERSITY
THESIS/DISSERTATION DEFENSE TIMELINE

Task	Week of the Term		Person responsible
	Proposal	Final	
Submission of manuscript to Graduate Program Coordinator (GPC)	9	7	Student
Invitation of prospective panel members	9	7	GPC
Manuscripts are given to panel members	9	7	GPC
Submission of evaluation report to Panel Chair	11	9	Panel members
Integration of panel reports identification of crucial issues of the thesis	12	10	Panel Chair
Submission of integrated panel reports to GPC	12	10	Panel Chair
Submission of publications and conference papers (for PhD candidate only)	-	10	Student
Evaluation of publications and conference papers (for PhD candidate only)	-	10	RASD
Scheduling of oral presentation	12	10	GPC
Integrated Panel report is given to student	12	10	GPC
Oral presentation	14	12	Student
Submission of final manuscript in CD	-	14	Student

Notes

1. The schedule of submission of manuscript is the same as the deadline of enrollment for thesis/dissertation proposal defense (week 9) and final defense (week 7).
2. There are at most two (2) external panel members for PhD defense.
3. Each panel member is given a maximum of two weeks upon receipt of proposal or final paper to submit to the panel chair a list of comments and revisions regarding the thesis.
4. The comments of the panel members have to be addressed during the oral defense of the student.