

Term 1, AY 2022-2023 Frequently Asked Questions (Faculty)

What's the schedule of classes for the undergraduate and graduate school for Term 1, AY 2022-2023?

Classes for the undergraduate and graduate school (except the College of Law) during Term 1, AY 2022-2023 shall be from September 5 to December 17, 2022.

Please take note of the following dates:

October 30 to November 6 – school break
November 30 (W) – holiday
December 8 (H) – holiday
December 12 to 17 – final exams
December 20 (T) – grade consultation day

What happens during school breaks and holidays?

During school breaks and holidays, there shall be

- no synchronous or asynchronous classes / sessions
- no contact between students and faculty members
- no assessments or submission deadlines

Also, new assignments may not be given the week before a school break for submission during the week after the school break.

What are the class schedules for Term 1?

The classes are scheduled as follows:

- Mondays and Thursdays (MH)
- Tuesdays and Fridays (TF)
- Wednesdays and Saturdays (WS)

How will the classes be delivered for Term 1?

Classes will be delivered in the following modes:

Type A: pure online learning

Type B: hybrid learning – half online, half in-person

Type C: predominantly in-person

Type AB: a hybrid class where pure online learners are accommodated

Can students who cannot resume face-to-face learning be accommodated in hybrid learning classes (Type B)?

Students who cannot resume face-to-face learning are advised to enroll only in Type A and Type AB classes and should not enroll in any Type C classes.

If they enroll in Type B classes, they must ask the teachers if they can be accommodated. It is the prerogative of the teachers whether to accommodate pure online learners or not. In the event that they are accommodated, they are expected to catch up on face-to-face sessions asynchronously.

What's the schedule of in-person sessions for hybrid classes?

The schedule of in-person sessions for hybrid classes are indicated in the official class schedules.

When will in-person classes resume?

As announced by the President on August 31, in-person classes on BGC and Laguna campuses shall resume on September 5.

In-person classes on Taft campus shall however be limited to Type C classes from September 5 to 10. In-person sessions for hybrid Type B and Type AB classes shall commence on September 12.

Where can on-site classes in Hyflex mode be conducted?

Faculty members who would like to deliver their class in Hyflex mode may reserve the rooms designed for this purpose. Please email bgmo@dlsu.edu.ph for reservation concerns.

What health protocols do we observe on campus?

All students and faculty members shall wear face masks while on campus, observe physical distancing whenever possible, and practice the hygiene and sanitation protocols. Full details are found in the [Health and Safety Guide](#).

What should I do if I have COVID or COVID symptoms?

All students, faculty members and staff who have COVID, or have COVID symptoms, whether tested positive or not, should stay home and isolate. Students and faculty members may have their class or catch up on their classes online.

If I develop COVID symptoms while on campus, what should I do?

Students, faculty members, and staff who exhibit COVID symptoms while on campus should report immediately to the Clinic, and go home right after. The slip issued by the Clinic shall serve as an approved absence slip.

Faculty members shall continue the practice of posting all learning materials, including those for face-to-face sessions, on their AnimoSpace course site.

I am unvaccinated. Can I enter the campus?

Starting Term 1 AY 2022-2023, faculty and staff may freely enter campus using their ID, whether they are vaccinated or not.

Are canteens and other campus facilities open?

All campus facilities (except those under construction) and the canteens shall be reopened starting Term 1, AY 2022-2023. All on-site services have resumed.

Where can I stay on campus if I have online classes?

Aside from their departments, faculty members who have online classes may stay in any open space, study area, the library, or the ground floors of Gokongwei Hall and Br. Andrew Gonzalez Hall.

What's the faculty workload per week?

Faculty members are reminded of the 7.5 hours a week student workload for a 3.0 unit lecture class, including time for synchronous (online / in-person) and asynchronous activities, self-study, group work and review for exams.

When should submission deadlines be set?

Major requirements with full specification of what is required must be announced at least a month before the due date, and minor requirements at least a week. Submission deadlines should not be set during

- Holidays
- School break
- University Break from 2:30 pm on Wednesday to 7:30 am on Thursday
- Weekend from 9:30 pm on Saturday to 7:30 am on Monday

Will the student attendance policy resume this term?

Yes. The attendance policy stated in the Student Handbook shall once again be in effect starting Term 1, AY 2022-2023. However, attendance shall not be recorded during in-person sessions.

Students who missed requirements due to absences may be allowed to make up for these only if they have an approved absence which may be secured from the Associate Dean of their college, or the approved absence slip they get from the Clinic when they have to go home because of COVID-19 symptoms.

Will the no-fail policy still hold?

The no-fail policy will no longer apply starting Term 1 AY 2022-2023. As such, W will no longer be used in place of 0.0.

Will electives and minor courses still be offered for free?

The no-tuition arrangement for free electives and free minor courses shall cease starting Term 1, AY 2022-2023.

What are the special leaves and approved absences related to COVID-19?

As previously announced, faculty and staff who are directly affected by COVID-19 may file for a special leave. Students directly affected by COVID-19 may file for excused absence through their associate deans.

Faculty members may file an official business (OB) for their vaccine appointment. Students may secure approved absence from their associate deans for their inoculation appointments.