

**CREDENTIAL AND ENROLLMENT WITHDRAWAL FORM**

<b>Date</b>		<b>Reference Number</b>	
<b>Last Name</b>		<b>ID Number</b>	
<b>First Name</b>		<b>Date Confirmed</b>	
<b>Middle Name</b>		<b>Academic Plan Qualified For</b>	
<b>Senior High School</b>		<b>Senior High School Track</b>	

Reason for withdrawal of credentials and enrollment from DLSU (*please check*):

<input type="checkbox"/>	Preferred Academic Plan not offered	<input type="checkbox"/>	Financial Problem
<input type="checkbox"/>	Distance/Location	<input type="checkbox"/>	Migrate to Another Country
<input type="checkbox"/>	Parents Decision	<input type="checkbox"/>	Study Abroad
<input type="checkbox"/>	Reconsidered in another College/University ( <i>please specify the College/University name</i> )		
<input type="checkbox"/>	Scholarship in other College/University ( <i>please specify the College/University name</i> )		
<input type="checkbox"/>	Other reason ( <i>please specify</i> )		

**Documents received from Office of Admissions and Office** (*please check*)

<input type="checkbox"/>	Original Fourth Year Report Card	<input type="checkbox"/>	Original Birth Certificate
<input type="checkbox"/>	Photocopy of Diploma		
<input type="checkbox"/>	Others:		

Signature over Printed Name ( <i>Applicant</i> )		Date	
Signature over Printed Name ( <i>Representative</i> )		Date	
Relationship to Applicant		ID Presented	

<b>OAS USE</b>	Credentials Released by		Date	
<b>OUR USE</b>	Enrollment Withdrawal Processed by		Date	

**IMPORTANT REMINDERS**

1. Credentials requested **before 3:00 pm** will be released at **4:00 pm, the same day.**
2. Credentials requested **after 3:00 pm** will be released at **4:00 pm, the next working day.**