**Instructions:** This is the Exhibitor Application Form for the 7th De La Salle University Innovation and Technology (DITECH) Fair, which will be held at the **Richard L. Lee Engineering and Technology Block, Laguna Campus, De La Salle University**, on **20-21 November 2019**. This year's Fair takes the theme, **"Innovation Next: DITECH@Laguna"**, which highlights St. John Baptist de La Salle's innovative contributions to education, and De La Salle University's commitment to continue his legacy through innovative programs and research projects. The Fair further has the following sub-themes:

1. Innovation for sustainability under the 17 Sustainable Development Goals
2. Innovation for global competitiveness of Philippine business
3. Innovation for public good
4. Innovation-driven entrepreneurship
5. Innovation-conscious policymaking

We invite researchers, inventors, creators, and innovators to showcase their innovations at the DITECH Fair 2019 Exhibits.

Interested applicants are invited to complete and submit this form to ditechfair@dlsu.edu.ph. One exhibit proposal form should be submitted per innovation; however, proponents may submit multiple exhibit proposal forms. Deadline of exhibit proposal form submissions is **7 October 2019**. Successful proponents will be notified of the acceptance of their proposals on **11 October 2019**. Further instructions will be provided then.

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| QUERY | YOUR RESPONSE |
| **Names of individuals involved in the development of the innovation, and their respective departments/units** (If your exhibit proposal is accepted, the DITECH committee will print an A4-sized poster about your innovation. The names you list in your answer to this question will be written on the said poster.):  |  |
| **Institution:** |  |
| **Contact Person** (The DITECH committee will direct all communications regarding this Application to this Contact Person)**:**  |  |
| **E-mail Address of Contact Person:**  |  |
| **Contact Number/s of Contact Person:** |  |

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| QUERY | YOUR RESPONSE |
| **Title of Exhibit, or Name of Innovation:** |  |

**Description:** (In the space below, please provide a description of the technology for exhibit. You may use the guide questionsbelow to help you draft your description. Please limit your description to 200 words. If your exhibit proposal is accepted, the DITECH committee will print an A4-sized poster about your innovation. A description based on the answer you provide here will make up the bulk of this poster.)

Guide questions for description

* What will you exhibit? What does the technology, innovation, and/or creation for exhibit do? How does it work?
* What problem does it solve? Who suffers from the problem above? Who benefits from the solution?
* What solutions are currently available to solve the problem above? What is the state of the art?
* Why is your solution better than the currently available solutions? How does your innovation contribute to existing knowledge?
* At what stage of development is your technology, innovation, and/or creation? (e.g. proof-of-concept, lab-scale prototype, field-ready prototype, field-tested prototype, commercial product, etc.)

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**Relevance to Theme:** (In the space below, please tell us how you think your innovation is relevant to the theme and/or sub-themes of this year’s DITECH Fair)

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**Exhibit Concept:** (In the space below, please provide details on how you plan to display your technology. You may use theguide questions below to help you draft your concept. The DITECH Fair Organizing Committee will provide details at a later time on what materials will be provided for exhibitors.) **Please note that in previous DITECH Fairs, each exhibitor is given table space (~2ft x 2ft) and some floor space (~4ft x 4ft).**

Guide questions for exhibit concept

* What will be displayed? (e.g. a prototype of the technology, a scale model of the technology, a video showing how the technology is used, a combination of the above, etc.)
* What items will you include at the exhibit? (e.g. a monitor for showing videos, a tabletop pedestal on which to place the prototype, a mobile device on which exhibit viewers can use the technology, brochures about the innovation, calling cards, extension cords, decorative items, etc.)
* How do you imagine your exhibit would look like? (e.g. prototype on table next to monitor showing video of prototype being used; computer workstation where exhibit viewers can sit and use the technology; a robot walking around the exhibit area; etc.)

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**Photos:** (If you have any, please send us photos relating to your exhibit, e.g. photos of your prototype at various angles, a schematic diagram of your proposed exhibit concept, posters about your innovation, brochures about your innovation, etc.). You may insert the photos into the space below or include them as attachments when you e-mail this Form to ditech@dlsu.edu.ph.