



Office of Admissions and
Scholarships

GRADUATE CONFIRMATION
At the Enrollment Services Hub Lobby (ESH Lobby)
2/F of the DLSU Henry Sy, Sr. Hall

Schedules and Procedures

(TERM 2, AY 2025-2026)

1. To ensure a smooth processing of confirmation, **qualified applicants should observe strictly the Schedule (Section A) and General Steps and Procedures (Section B) on pages 3-6.**
2. The confirmation is intended to be done only by the applicant or his/her representative. Only one (1) companion for each applicant will be allowed to enter the campus. Companions will stay at a designated area inside the venue.
3. Qualified applicants or representatives will be required to ENTER the Taft Entrance of Henry Sy, Sr. Hall (Gate 2).
4. Applicants and companions are required to follow all health protocols to ensure safety during the confirmation activity. Bringing of personal hygiene kit and maintaining safe distance from others are highly encouraged.
5. Applicants and companions who will bring a private vehicle are advised to look for parking space outside the University.
6. Children of employees, students, and visitors are not allowed on campus during regular days, Sundays and holidays due to possible disruption of work and operation and safety issues, except under the following conditions: (1) at least 7 years of age, (2) should be accompanied by an adult at all times, (3) the visitor has a legitimate transaction on campus, and (4) visitor's pass must be validated by the office visited. Children pertain to individuals below 18 years of age.
7. In accordance to the University's policy in reducing plastic pollution, security guards on duty in all gates of DLSU have been mandated to strictly prohibit the entry of single-use plastics.
8. Eating and drinking are not allowed inside the confirmation venue.
9. For Non-Filipino citizens, a clearance from the International Center must be obtained prior to confirmation. A representative from the International Center will be stationed at the venue. The clearance is a MANDATORY requirement.
10. A P5,000.00 non-refundable Confirmation Fee that will cover administrative costs will be charged if the student pursues enrollment on Term 2 of AY 2025- 2026.
11. Deferment or postponement of application to any graduate program offered once per academic year is not allowed.
12. If a qualified applicant decides to withdraw application before confirmation, he or she is requested NOT to participate in any confirmation and/or enrollment activity. Applicants who will withdraw their application will be required to fill out and upload an accomplished, scanned copy of the Credentials Withdrawal Form to this link:

https://docs.google.com/forms/d/e/1FAIpQLSeaXvgHMG8sSTYB5U2SNf6KhVFQQVmV6QwLVV9dvh8kqZnW8Q/view_form

The Credentials Withdrawal Form can be downloaded from here:

<https://www.dlsu.edu.ph/wp-content/uploads/pdf/oas/graduate/credentials-withdrawal-form.pdf>



Office of Admissions and
Scholarships

13. Qualified applicants who hold international or foreign citizenship and a **Filipino Born Abroad WITHOUT substantial proof of Filipino recognition** will be directed to see a representative from the DLSU International Center (IC) to have their immigration documents and Visa for Study evaluated BEFORE paying the non-refundable confirmation fee in STEP 1.

A copy of the IC Visa Clearance will be turned over to the new student after evaluation.

International applicants are advised to go over the entries for Non-Filipino Applicants in the attached Appendix. For questions/concerns on citizenship-related requirements, email erio@dlsu.edu.ph

Note: Filipinos born abroad WITHOUT substantial proof of Filipino recognition will be classified as International Students. Hence, they must secure a Visa Clearance at IC before their scheduled confirmation for enrolment and will be required to apply for Student Visa or Special Study Permit (if applicable). In order to be classified as Filipino student with dual citizenship (Filipino as primary citizenship), the applicant must submit to the OAS any proof of Filipino recognition such as **Identification Certificate or Certificate of Re-Acquisition/Retention of Filipino Citizenship** issued by the Philippine Bureau of Immigration or a **valid Philippine passport** issued by the Department of Foreign Affairs.

14. Applicants who are awarded scholarships are also to notify the OAS if they will not pursue their enrollment during the term to allow OAS to remove them from the list of scholarship grantees. Applicant records will continue to exist if one fails to notify OAS and may result in failing grades due to non-cancellation of enrollment.



A. Schedule and Time Slot

**ENTER DLSU THROUGH the HENRY SY. SR. HALL (HSSH)
HSSH Entrance Facing Taft Avenue**

Colleges	Date	Time			
		8:00am - 10:00am	10:00am - 12:00nn	12:00nn - 2:00pm	2:00pm - 4:00pm
Br. Andrew Gonzalez FSC College of Education (BAGCED)	02 December (Tues)	Last Name A to C	Last Name D to I	Last Name J to Q	Last Name R to Z
College of Science (COS)					
Gokongwei College of Engineering (GCOE)					
College of Computer Studies (CCS)					
Ramon V. del Rosario College of Business (RVRCOB)	03 December (Wed)	Last Name A to C	Last Name D to I	Last Name J to Q	Last Name R to Z
College of Liberal Arts (CLA)					



Please see next page for **preliminary PROCEDURES and REQUIREMENTS** for

- International Students
- Students with Dual Citizenship
- Filipinos Born Abroad

B. General Steps and Procedures

Step	Activity	Document		Notes
		To Be Submitted	To Be Received	
1	Payment of the P5,000.00 Non-Refundable Confirmation Fee	Letter of Acceptance	DLSU Official Receipt (for confirmation)	<ul style="list-style-type: none"> • The P5,000 Non-Refundable Confirmation Fee payment will be credited to the total tuition and fees • Exempted from paying Confirmation Fees are: members of the FSC (Brothers) Community and those with 100% St. La Salle Scholarships Grants. Proof of scholarship is required for submission. <p>Successful applicants who will be exempted from paying the P5,000.00 non-refundable confirmation fee will skip Step 1 and will be directed to Step 2.</p> <ul style="list-style-type: none"> • Students should already be in proper attire as early as the first step in time for the ID Picture Taking. • Checks will not be accepted.
2	Submission of Admission Requirements AND Claiming of Confirmation Kit	<ol style="list-style-type: none"> 1. Official Transcript of Records (ToR) marked "For Evaluation Purposes" AND Transfer Credential/Honorable Dismissal 2. Authenticated/ Apostille Copy of Transcript of Records (ONLY IF the applicant graduated from a school outside the Philippines) 3. Two copies of Letter of Acceptance to DLSU 4. Department Recommendation Form (DeRF) signed by the applicant 5. Application Form 6. Consent Form 	<ul style="list-style-type: none"> • Agreement Form for Completion of Requirements (ONLY if there are lacking non-negotiable requirements) • Stamped Letter of Acceptance • Confirmation Kit • Enrollment Confirmation Slip 	<ul style="list-style-type: none"> • If one can secure a copy of the Official Transcript of Records (OTOR), marked "copy for De La Salle University", there is no need to submit an original copy of the Transfer Credentials/ Honorable Dismissal. • International applicants, including Filipino citizens without substantial proof of Filipino citizenship, will be directed to the International Center Representative to obtain a clearance before proceeding to Step 1. • PDF copies of the Department Recommendation Form were emailed to successful applicants. • Original copies of the requirements are to be placed in a long brown envelope.

7. Proof of Citizenship

Please refer to item no. 5 of this link:

<https://tinyurl.com/2jras5vj>

8. Photocopy of NSO/PSA Marriage Certificate
(ONLY for female applicants who changed their last name upon marriage)

9. Photocopy of Diploma/Certificate of Graduation (ONLY IF the applicant graduated from a school outside the Philippines)

10. Authorization Letter and Valid ID of both applicant and representative (ONLY for representatives)

- The brown envelope should be properly labelled with the applicant's complete name (SURNAME, FIRST NAME, MIDDLE INITIAL) in big upper case letters on the upper left corner on the backside of the envelope.
- Applicants need to ensure that the name reflected on their acceptance letter is the same with their birth certificate/passport.
- Qualified applicants are advised to check their Letter of Acceptance to ensure that:
 - their complete name is correctly spelled as this will be printed on the student ID card.
 - their birth date, as it appears on the upper right hand corner of the front page, is correctly printed.
- The Confirmation Kit contains copies of the Orientation Flyers. Pre-Enrollment Guidelines will be emailed.



3	ID Picture Taking	Enrollment Confirmation Slip		<p>Must conform with the following requirements:</p> <ul style="list-style-type: none"> • Top with collar and sleeves (with or without coat); • No facial, ear, and neck jewelry; • No heavy make-up; • No eye-glasses; • Hair pulled back to show full face and ears during ID picture-taking; • Clothing should be in contrast with a beige background <p>Note: ID Personnel may refuse to take pictures of those who are not wearing the proper attire</p> <p>Reprinting of ID due to name correction will be charged to the student's account.</p>
4	Submission of the Official Transcript of Records (ToR) with Remarks " Copy for DLSU "	Enrollment Confirmation Slip	<ul style="list-style-type: none"> • Statement of Undertaking (for those with no ToR marked "Copy for De La Salle University" only) 	<ul style="list-style-type: none"> • The "Request for Official Transcript of Records (OTOR)" form should be presented to the school, if last school attended is based in the Philippines <p>Download here: https://www.dlsu.edu.ph/wp-content/uploads/pdf/registrar/request-for-official-transcript-of-records.pdf</p>
5	Submission of the DLSU Non-Violence Contract	Signed, Printout copy of the DLSU Non-Violence Contract		<ul style="list-style-type: none"> • To know more where and how to download, click here: https://www.dlsu.edu.ph/wp-content/uploads/pdf/osa/sdfo/nvc-guidelines-gs-id125.pdf



Office of Admissions and
Scholarships

Applicable **ONLY** for:

- **International Students**
- **Filipino students with Dual Citizenship/ Filipinos Born Abroad WITHOUT PROOF OF FILIPINO CITIZENSHIP**

(**MUST** be done on a different day before the enrolment confirmation schedule)

GUIDELINES AND PROCEDURES:

1. **All non-Filipino students admitted to DLSU must have a valid visa or permit to study as mandated by the Philippine Immigration Law.** Please refer to the resource link below for the list of visas accepted for study at DLSU. Other visas not included on the list will be subjected for evaluation and approval.
2. The Office of the Vice President for External Relations and Internationalization (OVPERI), through the **International Center (IC)**, evaluates and determines the validity of visa acceptable for study and assists the International Students (IS) in processing their application for Student Visa (9F) or Special Study Permit (SSP) at the Philippine Bureau of Immigration (BI). **The IC is located at the Rm. 207, 2nd Floor, St. Joseph (SJ) Hall with office hours of 8:00 am to 5:00 pm from Mondays to Fridays.** For inquiries, you may call (+632) 85244611 (local 289) or 85256727 or send an email to ovperi.iss@dlsu.edu.ph or ovperi@dlsu.edu.ph.
3. **Visa Clearance**, an official document or form issued by the IC, must be obtained by the IS-applicants or their representatives before or during their scheduled confirmation for enrolment. It will be issued upon presentation of original copy/ies and submission of photocopy/ies of the initial documentary requirements.
4. International Student (IS)-applicants aged 18 years and above who are holders of Temporary **Visitor/Tourist Visa (9A)** need to apply for **Student Visa (9F) Conversion**. Please refer below for the initial list of "Documentary Requirements" to be submitted at IC prior or during the confirmation period:
 - a. Copy of Acceptance/Offer Letter issued by the Office of Admissions and Scholarships (OAS)
 - b. Copy of valid passport pages bearing the bio-page and latest admission with valid authorized stay (Please bring and present the ORIGINAL VALID PASSPORT)
 - c. Duly accomplished IC Personal Data Form (refer to the link below for electronic form)
 - d. Duly accomplished IC Application Form for 9F Visa (refer to the link below for electronic form)
 - e. Duly accomplished two (2) copies of duly accomplished Consolidated General Application Forms (CGAF) {refer to the link below for electronic form]
 - f. Duly accomplished and notarized Statement of Visa Compliance (hard copy will be handed during confirmation period by IC Staff or can be obtained at IC)
 - g. Duly accomplished OVPERI IC Data Privacy Consent Form (hard copy will be handed during confirmation period by IC Staff or can be obtained at IC)
 - h. Copy of Official Receipt of 9F Visa Conversion payment (Php22,000.00)



Additional documentary requirements must be processed and submitted by the IS-applicant at IC during the **Week 1 of the Term** are as follows:

- a. National Bureau of Investigation (NBI) Clearance
 - b. Drug Test Results from Accredited DOH Level 3 Hospitals
 - c. Medical certificate that is "Fit to Study" (**Hospital Letterhead/Logo**) issued by Accredited DOH Level 3 Hospitals
 - d. Original and photocopy of valid passport pages bearing the bio-page and latest admission with valid authorized stay of at least 60days upon submission
 - e. Joint letter of request to BI for 9F Visa Conversion (Template letter will be provided by the IC)
5. IS-applicants who are holders of a **9F Visa** issued by another school or learning institution maybe conditionally cleared by the IC on the following conditions:
- a. IS-applicant's 9F Visa is valid until Week 5 of the term he/she enrolled in.
 - b. IS-applicant did not transfer or dropped his/her enrollment within the first year of issuance of the 9F Visa.
 - c. IS-applicant agrees to pay or bore the administrative fines and penalties imposed by the BI for student and school, if necessary, for the approval of his/her 9F Visa extension application.
 - d. IS-applicant is required to process for **9F Visa Extension**. Please refer below for the list of documentary requirements to be submitted prior or during the confirmation period are as follows:
 - a. Copy of Acceptance/Offer Letter issued by the Office of Admissions and Scholarships (OAS)
 - b. Copy of valid passport bearing the bio-page and latest 9F Visa stamp
 - c. Copy of Alien Certificate of Registration Information (ACR-I) Card
 - d. Copy of latest Annual Report Receipt
 - e. Duly accomplished IC Personal Data Form (refer to the link below for electronic form)
 - f. Duly accomplished and notarized Statement of Visa Compliance (hard copy will be handed during confirmation period by IC Staff or can be obtained at IC)
 - g. Duly accomplished OVPERI IC Data Privacy Consent Form (hard copy will be handed during confirmation period by IC Staff or can be obtained at IC)
 - h. Official Receipt of 9F Visa Extension payment (Php26,000.00)

Additional documentary requirements must be processed and submitted by the IS-applicant at IC during the **Week 1 of the Term** are as follows:

- a. National Bureau of Investigation (NBI) Clearance
 - b. Certified True Copy of Transcript of Records
 - c. Certified True Copy of Certificate of Eligibility to Transfer/Honorable Dismissal
 - d. Letter of Explanation for the Issuance of Commission on Higher Education (CHED)
 - e. Clearance/Endorsement in case of school transfer (Template letter will be provided by IC)
6. For IS-applicant who are holders of **immigrant and non-immigrant visas and special visas acceptable for study**, please refer below for the list of documentary requirements to be submitted prior or during the confirmation period are as follows:
- a. Copy of Acceptance/Offer Letter issued by the Office of Admissions and Scholarships (OAS)
 - b. Copy of valid passport pages bearing the bio-page and latest admission with valid authorized stay
 - c. Copy of visa implementation stamp or sticker and Visa Order
 - d. Copy of valid Alien Certificate of Registration Information (ACR-I) Card



Office of Admissions and
Scholarships

- e. Duly accomplished IC Personal Data Form (refer to the link below for electronic form)
- f. Duly accomplished and notarized Statement of Visa Compliance (hard copy will be handed during confirmation period by IC Staff or can be obtained at IC)
- g. Duly accomplished OVPERI IC Data Privacy Consent Form (hard copy will be handed during confirmation period by IC Staff or can be obtained at IC)

Note: IS-applicants with pending visa application at the Bureau of Immigration (BI) or other visa-issuing agencies must present a proof of pending application such as certification, order or a copy of official receipt of payment to be conditionally cleared by IC.

7. Filipino student-applicants with dual citizenship or Filipinos born abroad WITHOUT substantial proof of Filipino recognition will be classified as an International Student. Hence, they must comply with the visa requirement and apply for 9F Visa/SS to obtain a Visa Clearance at the IC before their scheduled confirmation for enrolment.
8. For Filipino student-applicants with dual citizenship or Filipinos born abroad with substantial proof of Filipino recognition, issuance of Visa Clearance is not required.

Note: In order to be classified as a Filipino student with dual citizenship, student-applicants must present and submit to the OAS any proof of Filipino recognition listed below.

- a) Identification Certificate
- b) Certificate of Re-Acquisition/Retention of Filipino Citizenship issued by the BI
- c) valid Philippine passport issued by the Department of Foreign Affairs

9. List of Acceptable Visas for Study:

- Student Visa
- Special Study Permit
- Missionary Visa
- Pre-arranged working Visa
- Subic Clark Working Visa
- Special Retirees Resident Visa
- Special Investors Resident Visa
- Diplomatic Visa
- Refugee Visa
- 47 (a)(2)
- EO 226 (as amended by RA-8756)
- Section 13 (a-g)
- Native Born
- MCL
- RA7919
- Temporary Resident Visa
- Permanent Resident/Immigrant Visa

Resources and Electronic Forms:

General Consolidated Application Form (BI Form) for Student Visa Conversion
<https://drive.google.com/file/d/1-q0ospTcrKfxOHn321VA1nBQblhVuXrT/view?usp=sharing>

General Consolidated Application Form (BI Form) for Student Visa Extension
<https://drive.google.com/file/d/1AREXPpI5elV58rUNZXZ-b2N5y2xHkBoP/view?usp=sharing>



Office of Admissions and
Scholarships

General Consolidated Application Form (BI Form) for Special Study Permit
<https://drive.google.com/file/d/1pr0pkTne132ZXQ92wGekdKvkQ69MQwm3/view?usp=sharing>

Personal Data Sheet for International Students
<http://www.dlsu.edu.ph/wp-content/uploads/pdf/students/international/personalinfo.pdf>

IC Application Form for Student Visa Conversion and Special Study Permit
https://drive.google.com/drive/folders/12_aS76yIKp5KpZJ4rfeqqW33iTv9vRD7

revised as of 27 November 2025

C. Physical Examination

1. New Graduate students need to undergo the Entrance Physical Examination (EPE) as a requirement for official enrollment.

2. The following are required:

- a) head-to-foot examination
- b) dental examination
- c) chest x-ray
- d) drug testing including Methamphetamine HCl (Shabu), Tetrahydrocannabinol(Marijuana), and Methylenedioxyamphetamine (Ecstasy) in the urine

Medical, dental, chest x-ray and drug examination results within the last 12 months from the date the Annual Physical Examination (APE) was done, if available, may serve as the EPE. A photocopy of results with affixed 2" x 2" picture may be submitted online at phex@dlsu.edu.ph or the hard copy results to the Main Clinic, Ground Floor, Br. Connon Hall, De La Salle University, Manila, starting 05 January 2026 until 31 January 2026. In the absence of this, refer to item 3.

3. EPE may be done in any reputable hospital / clinics or accredited clinics of De La Salle University at the expense of the student.

4. The following procedure in connection with the EPE must be observed:

Steps	Remarks
<p>[A] Fill out the Medical Examination Form (MEF) here and Dental Examination Form (DEF) here.</p>	<p>The Medical Examination Form (MEF) and Dental Examination Form (DEF) is also attached to these Guidelines for Graduate Students Enrollment</p>
<p>[B] Print the Medical Examination Form (MEF) and Dental Examination Form (DEF).</p>	<p>Attach a 2x2 color photo on the form</p>

<p>[C] Present the MEF/DEF form to any reputable hospital/clinic or accredited clinics of De La Salle University.</p>	<p>The examination fee varies from clinic to clinic. Physical and dental examination findings are documented on the Medical Examination Form (MEF) and Dental Examination Form (DEF) respectively. Except for additional chest x-ray procedures (if needed when the result suggests for apico-lordotic view), further procedures like oral prophylaxis, are not mandatory.</p>
<p>[D] Submit the accomplished Medical and Dental Examination (MEF/DEF), Chest X-ray official results and the drug test results starting from 05 January 2026 until 31 January 2026.</p>	<p>The following must be submitted:</p> <ul style="list-style-type: none"> a. Accomplished Medical Examination Form (MEF) and Dental Examination Form (DEF) b. Chest X-ray official result (bring film for verification) c. Drug test result for Methamphetamine HCl, Tetrahydrocannabinol and Methylenedioxy-methamphetamine <p>The requirements may be submitted online at phex@dlsu.edu.ph or the hard copy results to the Main Clinic, Ground Floor, Br. Connon Hall, De La Salle University Manila, following the schedule below:</p> <p style="text-align: center;">Mondays to Saturdays: 08:00 to 11:00 13:00 to 16:00</p> <p>For TDSOL new graduate students, the requirements may be submitted online to phex@dlsu.edu.ph or the hard copy results to the TDSOL Clinic, 6th floor, De La Salle University Rufino Campus 38th Street, University Parkway Bonifacio Global City, following the schedule below:</p> <p style="text-align: center;">Mondays to Saturdays: 09:00 to 12:00 13:00 to 17:00</p>

NOTE: Periodic Health Examination (PHEX) is done every year and is one of the requirements for enrollment and retention in the next academic year. You are advised to regularly check your My Lasalle account for announcements.

The list of DLSU accredited clinics may be viewed below.



MEDICAL EXAMINATION FORM

✓ DATE: _____
✓ SCHOOL YEAR: _____

✓ ID NUMBER: _____ ✓ COLLEGE: _____
✓ LAST NAME: _____ ✓ FIRST NAME: _____ ✓ MIDDLE NAME: _____
✓ CONTACT #: _____

✓ CONTACT PERSON IN CASE OF EMERGENCY: _____ ✓ RELATIONSHIP: _____
✓ CONTACT #: _____

AUTHORITY TO CONDUCT MEDICAL EXAMINATION

✓ I, _____, years old accept and understand that I am required to undergo a physical examination and chest x-ray to determine my fitness and well-being as a student. I fully understand that the results will be held as confidential medical records and will be used by the University for my care and treatment. My health information cannot be released to third persons except with my consent or unless the disclosure of the information is required by law. I also accept and understand that the procedures are requirements for the next academic year enrolment. I acknowledge that my medical records will be retained by the University for a period of 5 years from examination or health visit.

✓ _____
Signature of Student

PHEX Consultation Details

Physical Exam (to be filled-out by a nurse/doctor)

✓ Blood Type _____
Blood Pressure _____
Resp. Rate _____
Temperature _____
Pulse Rate _____
✓ Height (in inches) _____
✓ Weight (in pounds) _____

BMI (to be computed by the system) _____
BMI Category-system-generated _____
✓ LMP (1st day of your last Menstruation)
(Female only) _____
Right Vision _____
Left Vision _____

Corrective Lens

Disability: No Yes
With PWD card: No Yes
Type of Disability: _____

Medical History (updated)
1. _____
2. _____
3. _____
4. _____

Medications _____

✓ **Social History**
____ Smoking
____ Drinking
____ Exercising

✓ **Findings**
Extremities
____ Left Handed
____ Right Handed

Diagnosis

Remarks/Recommendations
 Physically Fit
 For Clearance

Assigned Nurse

Examining Physician

Physical Findings	Abnormal Findings
EENT __ Normal	
Head and Neck __ Normal	
Breast __ Normal	
Lungs __ Normal	
Heart __ Normal	
Neurologic __ Normal	
__ Normal	
Abdomen __ Normal	
Skin __ Normal	
Drug test __ Normal	



DENTAL EXAMINATION FORM

NAME: _____

ID No. : _____

Dental Information

Assigned Dentist _____

Date _____

Academic Year _____

General Condition

- Good oral hygiene
- Presence of calcular deposits/plaque
- Gingivitis
- Pyorrhoeatic
- Denture wearer up
- Denture wearer down
- With ortho braces up
- With ortho braces down
- Wearing Hawley's retainers
- Others _____

Other Remarks _____

UPPER RIGHT									UPPER LEFT							
8	7	6	5	4	3	2	1	With Caries	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Amalgam	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	L/C	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Other resto mat	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	PLJC	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	PoJC	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Pontic	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Missing	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	RF	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Unerrupted	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	For exo	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	TF	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Abutment	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	RCT	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Impacted	1	2	3	4	5	6	7	8
LOWER RIGHT									LOWER LEFT							
8	7	6	5	4	3	2	1	With Caries	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Amalgam	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	L/C	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Other resto mat	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	PLJC	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	PoJC	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Pontic	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Missing	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	RF	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Unerrupted	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	For exo	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	TF	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Abutment	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	RCT	1	2	3	4	5	6	7	8
8	7	6	5	4	3	2	1	Impacted	1	2	3	4	5	6	7	8



Health Services Office

BRANCH NAME:	1. HPD ANTIPOLO BRANCH
CORPORATE NAME:	Sunrise Medical Lab, Inc.
ADDRESS:	Decoro Commercial Bldg, lot 1, Blk 1 L. Sumulong Memorial Circle, Brgy. San Roque, Antipolo, Rizal, Philippines 1870
TEL NUMBER:	(02)8-727 9100
MOBILE NUMBER:	0933-8182037 (S) 0917-6343213 (G)
BUSINESS HOURS:	6:00am - 4:00pm (Mon - Sat)
EMAIL ADDRESS:	hpantipolo@hi-precision.com.ph
CONTACT PERSON:	Mr. Kristian Delos Santos Ms. Jc Guevara

BRANCH NAME:	2. HP PLUS AURA BRANCH
CORPORATE NAME:	Sunrise Medical Lab, Inc.
ADDRESS:	3rd Floor SM Aura Premiere, McKinley Pkwy, Taguig, Metro Manila, Philippines
TEL NUMBER:	(02) 8-294-0015
MOBILE NUMBER:	(63) 917-714-3942 (63) 923-088-4864
BUSINESS HOURS:	Monday-Saturday 7:00AM - 4:00PM Sunday 7:00AM - 1:00PM
EMAIL ADDRESS:	hpaura@hi-precision.com.ph
CONTACT PERSON:	Mr. Dandy Nacario

BRANCH NAME:	3. HP PLUS AYALA BRANCH
CORPORATE NAME:	Sunrise Medical Lab, Inc
ADDRESS:	Retail 03 Ground Floor, Ayala North Exchange BPO Tower, Ayala Avenue cor Salcedo and, Amorsolo Street, Legazpi Village, Makati, Metro Manila, Philippines
TEL NUMBER:	(02) 8741-7777
MOBILE NUMBER:	(63) 943-135-1850, (63) 917-634-8526, (63)917-134-7890, (63)917-134-8793 (63)917-637-4849 (Home Service)
BUSINESS HOURS:	Monday-Saturday 7:00AM - 4:00PM Sunday 7:00am-1:00pm
EMAIL ADDRESS:	hpmakati@hi-precision.com.ph pcr.ayala@hi-precision.com.ph
CONTACT PERSON:	Ms. Patricia Joy Caguioa

BRANCH NAME:	4. HPD BACoor BRANCH
CORPORATE NAME:	HPD CLINICAL LABORATORIES, INC.
ADDRESS:	EVY Commercial Bldg., Gen. Emilio Aguinaldo Highway, Brgy. Panapaan IV, Bacoor, Cavite
TEL NUMBER:	(046) 440- 0657
MOBILE NUMBER:	(63) 933-819-3884 (63) 917-713-8420 (63) 917-844-0437
BUSINESS HOURS:	6:00am - 4:00pm (Mon - Sat) 6:00am - 12:00nn (Sun)
EMAIL ADDRESS:	hpbacoor@hi-precision.com.ph pcr.bacoor@hi-precision.com.ph
CONTACT PERSON:	Shamea Kaye M. Hilario Lemy I. Montances

BRANCH NAME:	5. HPD EAST AVENUE BRANCH
CORPORATE NAME:	Sunrise Medical Lab, Inc.
ADDRESS:	18 East Avenue, Cor V. Luna Ave, Brgy Pinyahan, Diliman, Quezon City, Metro Manila, Philippines 1100
TEL NUMBER:	8741-7777
MOBILE NUMBER:	(63) 933-819-3853 (63) 917-578-2198
BUSINESS HOURS:	6:00am - 4:00pm (Mon - Sat)
EMAIL ADDRESS:	eastave@hi-precision.com.ph
CONTACT PERSON:	Ms. Ariane Mercado / Peachy B. Pedrajita

BRANCH NAME:	6. HP DIAGNOSTIC PLUS (FORT BONIFACIO)
CORPORATE NAME:	Sunrise Medical Lab, Inc.
ADDRESS:	3F Commercecenter Bldg. 31st St. and 4th Avenue, Fort Bonifacio Global City Taguig
TEL NUMBER:	8550-1735
MOBILE NUMBER:	0933-8259505(S) 0933-8259504(S) 0917-6336071(G)
BUSINESS HOURS:	7:00am - 4:00pm (Mon. - Sat.)
EMAIL ADDRESS:	hpfort@hi-precision.com.ph
CONTACT PERSON:	Rochelle Barreza

BRANCH NAME:	7. HPD T.M. KALAW BRANCH
CORPORATE NAME:	Lab 1 Diagnostics, Inc.
ADDRESS:	G/F Rm. 102 San Luis Terraces, 638 T.M. Kalaw St. Ermita, Manila
TEL NUMBER:	(02) 8-404-1441 (02) 8526-2329 (02) 8405-0151
MOBILE NUMBER:	(63) 933-819-3852 (63) 917-578-2256
BUSINESS HOURS:	6:00am - 4:00pm (Mon - Sat)
EMAIL ADDRESS:	hpkalaw@hi-precision.com.ph pcr.kalaw@hi-precision.com.ph
CONTACT PERSON:	MS. Rosario Taotao Charito C. Bermudo

BRANCH NAME:	8. HPD LACSON BRANCH
CORPORATE NAME:	Sunrise Medical Lab, Inc.
ADDRESS:	Mezzanine & 2nd floor, Pacific Skyloft Bldg. 1160 Governor Forbes, Lacson Ave., Sampaloc Manila, 1008 Metro Manila, Philippines
TEL NUMBER:	8741-7777
MOBILE NUMBER:	(63) 917-628-9073 (63) 933-869-0035
BUSINESS HOURS:	6:00am - 4:00pm (Mon - Sat) 6:00am - 12:00nn (Sun)
EMAIL ADDRESS:	hplacson@hi-precision.com.ph
CONTACT PERSON:	Rizza Marie B. Loto Charito C. Bermudo

BRANCH NAME:	9. MOA BRANCH
CORPORATE NAME:	Hi- Precision Diagnostic Center Inc
ADDRESS:	Ground Floor Unit 114, Mall of Asia Arena Annex Bldg. Coral Way corner J.W. Diokno Boulevard, Mall of Asia Complex Brgy. 76, Zone 10, CBP-1A, 1300 Pasay City
TEL NUMBER:	8741-2009
MOBILE NUMBER:	0968-860-2625 0917-708-1412
BUSINESS HOURS:	7:00AM – 4:00PM (Mon – Sat)
EMAIL ADDRESS:	hpmoa@hi-precision.com.ph
CONTACT PERSON:	John Rey M. Barrozo Charito C. Bermudo

BRANCH NAME:	10. HPD PASIG BRANCH
CORPORATE NAME:	Sunrise Medical Lab, Inc.
ADDRESS:	Unit 102-202 Armal Bldg. Compound F. Legaspi St., Cor. C. Raymundo Ave., Maybunga, Pasig City
TEL NUMBER:	(02) 8628-3277
MOBILE NUMBER:	(63) 917-848-1407
BUSINESS HOURS:	Monday-Saturday 6:00AM - 4:00PM Sunday 6:00AM - 12:00NN
EMAIL ADDRESS:	hppasig@hi-precision.com.ph
CONTACT PERSON:	Lailanie O. Taguinod Maria JC H. Guevara

BRANCH NAME:	11. HPD PIONEER BRANCH
CORPORATE NAME:	Sunrise Medical Lab, Inc.
ADDRESS:	8006 Pioneer Centre Cor. United and Brixton Street, Brgy. Kapitolyo, Pasig City
TEL NUMBER:	N/A
MOBILE NUMBER:	(63) 933-819-3859 (63) 917-659-4671
BUSINESS HOURS:	6:00am - 4:00pm (Mon - Sat)
EMAIL ADDRESS:	hppioneer@hi-precision.com.ph
CONTACT PERSON:	Ms. Camille Landa

BRANCH NAME:	12. N.S.AMORANTO BRANCH (RETIRO-ANNEX)
CORPORATE NAME:	Hi – Precision Diagnostic Center, Inc.
ADDRESS:	722 N.S. Amoranto Sr. Avenue, Quezon City
TEL NUMBER:	8743-1730
MOBILE NUMBER:	0933-810-7323 (S) 0917-708-9051 (G)
BUSINESS HOURS:	6:00am - 3:00pm (Mon - Sat)
EMAIL ADDRESS:	Hpamoranto@hi-precision.com.ph pcr.retiro@hi-precision.com.ph
CONTACT PERSON:	Ma. Christelle Ann M. Banaag Audrey C. Pamintuan

	13. HPD TAFT AVENUE BRANCH
BRANCH NAME:	
CORPORATE NAME:	Sunrise Medical Lab, Inc.
ADDRESS:	Ground Floor Victoria De Manila Tower 2 Taft Avenue Corner General Malvar St.
TEL NUMBER:	(02) 8405-0039 (02) 5405-0135
MOBILE NUMBER:	(63) 0943-135-1861 (63) 0917-847-1513 (Releasing)
EMAIL ADDRESS:	hptaft@hi-precision.com.ph
BUSINESS HOURS:	6:00am - 4:00pm (Mon - Sat)
EMAIL ADDRESS:	hptaft@hi-precision.com.ph
CONTACT PERSON:	Ms. Charito Bermudo

	14. HP PLUS VERTIS NORTH
BRANCH NAME:	
CORPORATE NAME:	Sunrise Medical Lab, Inc
ADDRESS:	Level 3, R3-L3-034, Ayala Malls Vertis North Phase 1&2, North Avenue, Brgy. Bagong Pag-asa, Quezon City
TEL NUMBER:	(02) 8741-7777
MOBILE NUMBER:	(63) 943-135-1850 (63) 917-634-8526 (63) 917-134-7890 (63) 917-134-8793
BUSINESS HOURS:	7:00AM - 4:00PM (Mon-Sat) 7:00AM - 1:00PM Sun
EMAIL ADDRESS:	hpvertis@hi-precision.com.ph
CONTACT PERSON:	Rhea Cindy R. Cernechez Peachy B. Pedrajita