

ADVISER'S CONTRACT OF SERVICE
Accelerated S&T Human Resource Development Program
National Science Consortium (ASTHRDP-NSC)

Know All Men By These Present:

This Agreement is entered into by and between:

The _____, a member of the ASTHRDP- National Science
(University)
Consortium (NSC), through the _____,
(College)
with principal address at _____ represented herein
(Address)
by its NSC Project Leader, _____ hereinafter referred to as
"PROJECT LEADER;"

- and -

_____, single/married, of legal age, Filipino,
with permanent residence address at _____
hereinafter referred to as **"RESEARCH ADVISER."**

WITNESSETH-

WHEREAS, one of the stumbling block of the ASTHRDP scholars in the completion of their degrees is the non-completion of their thesis/dissertation;

WHEREAS, one of the mechanisms to accelerate the completion of the degrees of the ASTHRDP scholars is to provide incentive for the Research Adviser/Mentor who will advise and motivate the scholars to successfully defend their thesis/dissertation and complete their master's/doctoral degree programs as scheduled;

WHEREAS, the Research Adviser/Mentor, who has the expertise and professional experience in the field of research, is available, willing and able to undertake the project of Mr./Ms. _____ with thesis/dissertation titled " _____"
(Name of Scholar)
_____ within his/her approved period of study from _____;
(Research Title) (Duration of Scholarship)

WHEREAS, per the DOST Administrative Order No. 004 Series of 2011, the Research Adviser/Mentor is allowed to mentor a **maximum of five (5) advisees** at any given time;

WHEREAS, the Research Adviser/Mentor is not related within the third degree of consanguinity or affinity to the hiring authority and the advisee; and that he/she has not been dismissed from the government service by reason of administrative offense;

WHEREAS, the **De La Salle University - Manila** entered into a Memorandum of Agreement (MOA) with the Science Education Institute (SEI) on **June 05, 2012** to collaborate in the implementation of the various scholarship components under the Accelerated Science and Technology Human Resource Development Program- National Science Consortium (ASTHRDP-NSC);

WHEREAS, SEI, thru the said MOA effected the transfer of funds to **DLSU** corresponding to the number of scholars monitored and to cover certain administrative and operation costs;

WHEREAS, the funds transferred by SEI to **DLSU** shall be disbursed by the latter in accordance with the usual government accounting and auditing rules and regulations for release to the individual scholars and to be used for the implementation of the project pursuant to the said MOA;

Research Adviser

DR. MARY JANE C. FLORES

Project Leader

WHEREAS, designated Project Leader at **DLSU** would be in charge in the disbursement of the funds.

NOW THEREFORE, for and in consideration of the above premises and their mutual covenants hereinafter set forth, the parties hereto agree as follows:

The **Project Leader** shall:

1. Ensure that the research of the graduate scholar is aligned with the DOST Research Agenda;
2. Ensure that the scholar complies with his/her obligations as indicated in his/her Addendum to the S&T Scholarship Agreement (Annex A);
3. Monitor the progress relative to the standard of research required for the degree, and advise the scholar in a constructive manner if the rate of progress falls below the expected level;
4. Ensure that the scholar is given sufficient time for advising/mentoring by the Research Adviser; and
5. Release the Research Adviser's/Mentor's fee, that is P36, 000.00 for thesis and P72, 000.00 for dissertation, if the scholar completes his/her research on time based on the approved program of study, not to exceed two (2) years for MS or three (3) years for PhD, as evidenced by the submission of the final manuscript in soft and hard copies and completion of the degree of the graduate scholar subject to DOST-SEI's approval and in accordance with the government accounting and auditing rules.

The **Research Adviser/Mentor** shall:

1. Ensure that the thesis/dissertation of the graduate scholar is aligned with the DOST Research Agenda;
2. Assess the feasibility and soundness of the research activities of the graduate scholar;
3. Ensure that the graduate scholar is given sufficient time for advising/mentoring;
4. Monitor and provide guidance on the nature and scope of the research, and the expected standard of research, analysis, writing and presentation;
5. Follow-up the progress of research of the graduate scholar and supervise him/her to successfully complete his/her master's or doctoral program on time; and
6. Receive the amount of P36, 000.00 for MS/ P72, 000.00 for PhD per advisee, subject to government accounting and auditing rules as payment for the services rendered as Research Adviser/Mentor only if the scholar finished/completed his/her thesis/dissertation within the prescribed period of study.

IN WITNESS WHEREOF, all parties have hereunto set their hands this ____ day of _____ 2024 at the Municipality of _____.

DR. MARY JANE C. FLORES
NSC Project Leader

Research Adviser

Witness

Witness

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
City of _____) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

<u>NAME</u>	<u>GOVERNMENT ISSUED ID</u>	<u>DATE/PLACE OF ISSUE</u>
<u>DR. MARY JANE C. FLORES</u> Project Leader	_____	_____
_____	_____	_____
Research Adviser		

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free will and voluntary act and deed. This instrument consists of three (3) pages including this page wherein this Acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this ____ day of _____ 2024 at _____, Philippines.

NOTARY PUBLIC

Doc. No. ____;
Page No. ____;
Book No. ____;
Series of 2024.