



Service. Excellence. Innovation.

MEMORANDUM – STSD-2022-300

TO : ALL DOST-SEI On-going Graduate Scholars

FROM : *Jose T. Biyo*
JOSETTE T. BIYO, Ph.D
 Director, SEI

SUBJECT : **DOST-SEI Graduate Scholars Group Personal Insurance Coverage**

DATE : 11 October 2022

In connection with the Group Personal Accident Insurance of DOST-SEI On-going Graduate scholars, we are pleased to inform you that for AY 2022-2023, the scholars have been enrolled with the **Fortune General Insurance Corporation** from **September 25, 2022 to September 25, 2023** with the following insurance benefits:

A. Personal Accident Benefits:	Graduate
1. Accident Death and Disablement	1,000,000.00
2. Unprovoked Murder and Assault	1,000,000.00
3. Public Conveyance	1,000,000.00
4. Accidental Medical Reimbursement	100,000.00
5. Bereavement Assistance (Accident Related Causes)	100,000.00
6. Daily In-Hospital Cash Assistance commencing on the 1st day up to maximum of 45 Days Due to Accident	500.00 per day
7. Fire Assistance	5,000.00
8. Ambulance Assistance	3,000.00
B. Health Benefits (Only for Inpatients, and coverage includes Dengue and COVID-19)	
1. Daily Room & Board Cash assistance commencing on the 1st Day up to Maximum of 10 days	500.00 per day
2. Hospital Emergency Services	Maximum of 3,000.00
2a. Laboratory, x-ray and diagnostics procedures and interpretation	
2b. Drugs prescribe by a physician and administered in the hospital	
2c. Facilities required for diagnosis and treatment including necessary equipment and supplies	
3. Doctor's fee during confinement	Maximum of 1,000.00
4. Medicine Expense during confinement	Maximum of 1,000.00
<i>*Note: Pre-existing and congenital conditions are not covered.</i>	

Claimant must accomplish a Claim Report Form and submit to SEI together with the supporting documents as indicated in the Claim Requirements and endorsement from Project Leaders/Director, if applicable. **Claims must be submitted within thirty (30) days from the date of accident or confinement. Otherwise, claimant must submit a letter stating the reason for the late submission of request.**

Thank you.

Encl.: a/s

AUTHORIZATION

I hereby authorize my physician, hospital or any person who has attended or examined me to furnish Fortune General Insurance Corporation or its authorized representative, any of all information with regard to any illness or injury, medical history, consultation, prescription of treatment, copies of all hospital medical records. A photocopy of this authorization shall be valid as the original.

Signature of Insured / Claimant : _____ Date Signed ; _____
Address : _____ Tel. / Mobile No. _____

PART B – ATTENDING PHYSICIAN’S STATEMENT

Patient's Name : _____ Age : _____ Sex : _____
Nature of illness or injury : _____
a. Chief Complain _____
b. Final Diagnosis _____
c. Brief history of present illness _____
d. Complication, if any _____
e. If fracture or dislocation occurred, state whether complete or incomplete _____
f. If loss of sight, check whether Right Eye Left Eye Both Eye
 Entire and Irrecoverable Partial and Recoverable
When did the symptoms first appear or the incident happen? _____
Is the condition due to pregnancy? Yes No
When did the patient first consult you for this condition? _____
Nature of surgical or obstetrical procedure, if any (describe fully) _____

Was patient hospitalized? Yes No Date Admitted: _____ Date Discharged: _____
Name of Hospital: _____ Address: _____
How long the patient was or will be continuously / totally disabled (unable to work)? _____
Is the condition due to injury or sickness arising out of patients employment? _____
Attending Physician : _____
Signature : _____
License No. : _____
PTR No. : _____
Date : _____

FRAUD WARNING

“Section 251 of the Insurance Code, as amended, imposes a fine not exceeding twice the amount claimed and/or imprisonment of two (2) years or both, at the discretion of the court, to any person who presents or causes to be presented any fraudulent claim for the payment of a loss under the contract of insurance, and who fraudulently prepares, makes or subscribes any writing with intent to present or use the same, or to allow it to be presented in support of any claim.”