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| DATE | CONTROL NUMBER |
| <div> <div>SECTION A: FACULTY INFORMATION</div> <div>SECTION B: SUBJECT INFORMATION</div> </div> | |
| FACULTY NAME | COURSE |
| FACULTY ID NO. | SECTION |
| RANK | SCHEDULE |
| DEPARTMENT | AY / TERM |

| | ID NUMBER | STUDENT NAME (LAST, FIRST, MI) | REGISTRAR | FACULTY GRADE | |
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| FACULTY | FINDINGS (FOR OUR USE ONLY) | GRADES IN-CHARGE |
| SIGNATURE OVER PRINTED NAME / DATE | | SIGNATURE OVER PRINTED NAME / DATE |
| CHAIR | | UNIVERSITY REGISTRAR |
| SIGNATURE OVER PRINTED NAME / DATE | | SIGNATURE OVER PRINTED NAME / DATE |