



ENROLLMENT OF THESIS/DISSERTATION WRITING (for GRADUATE STUDENTS only)

PLEASE PRINT

PERSONAL INFORMATION								PROPOSED TITLE	
LAST NAME								<input type="checkbox"/> Thesis <input type="checkbox"/> Dissertation	
FIRST NAME									
MIDDLE NAME									
ACADEMIC INFORMATION									
ID NUMBER									
COLLEGE OF									
PROGRAM									
CONTACT INFORMATION								EVALUATION OF RECORDS (DO NOT FILL)	
ADDRESS									
TEL. NO.	()								
MOBILE NO.	()								
EMAIL								Passed Comprehensive Examinations	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
								Evaluated by	_____ SIGNATURE / DATE
ENROLLMENT STAGE									
THESIS WRITING					DISSERTATION WRITING				
<input type="checkbox"/> Term 1	<input type="checkbox"/> Term 2	<input type="checkbox"/> Term 3	<input type="checkbox"/> Term 4	<input type="checkbox"/> Term 5	<input type="checkbox"/> Term 6	<input type="checkbox"/> Term 7	<input type="checkbox"/> Term 8	<input type="checkbox"/> Term 9	<input type="checkbox"/> Term 10
<input type="checkbox"/> Term 6	<input type="checkbox"/> Term 7	<input type="checkbox"/> Term 8	<input type="checkbox"/> Term 9	<input type="checkbox"/> Term 11	<input type="checkbox"/> Term 12	<input type="checkbox"/> Term 13	<input type="checkbox"/> Term 14	<input type="checkbox"/> Term 15	
NAME OF THESIS/DISSERTATION ADVISER (PLEASE PRINT)									
APPROVED FOR ENROLLMENT									
CHAIR / GS PROGRAM COORDINATOR _____ SIGNATURE OVER PRINTED NAME / DATE					FACULTY ADVISER _____ SIGNATURE OVER PRINTED NAME / DATE				

INSTRUCTIONS TO THE STUDENT

1. *This form must be accomplished (one copy only) and submitted to the Enrollment Services Hub when the necessary signatures have been completed. Application forms with incomplete information and signatures will not be accepted for processing.*
2. *Upon submission, the Enrollment Services Hub will make an assessment of the relevant fees for the application. The assessment will be printed in the Enrollment Assessment Form (EAF). One copy will be retained by the Office of the University Registrar. The other copy is for the student.*
3. *Pay the assessed amount at the Accounting Office.*

TERMS AND CONDITIONS

1. *To be able to enroll for thesis/dissertation writing, the student must have completed all academic requirements and have passed all applicable comprehensive examinations.*
2. *Thesis/dissertation Writing may be enrolled up to the end of Week 2 of the term. Thesis/Dissertation Writing 1 may additionally be enrolled during Week 9 of the term.*
3. *Other policies covering thesis/dissertation writing are covered in the Graduate Student Handbook.*