



BIDS COMMITTEE

Resolution No. 2015-05

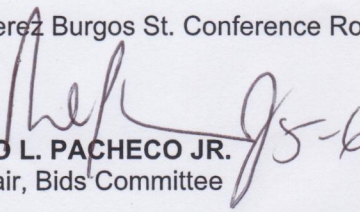
Subject: Christmas activities

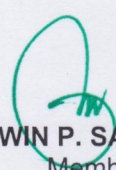
Pursuant to the authority of the Bids Committee to promulgate policies, rules and procedures relating to procurement, the following resolutions were passed:

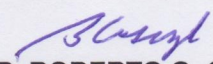
1. The procurement of goods and services in connection with the Christmas celebrations is subject to the regular canvassing and bidding procedures, except for the following:
 - 1.1 Institutional Christmas Party for employees
 - 1.2 Christmas party for children of employees
 - 1.3 Christmas party for ESP
 - 1.4 Christmas party for children of ESP
 - 1.5 Christmas decorations

2. Notwithstanding the exemption granted above, the following must be observed:
 - 2.1 All purchases have been approved by the respective committees
 - 2.2 Purchases from small business/stores may be made provided that the price per item is not more than P1,000 and supported by BIR-registered official receipts
 - 2.3 Purchases above P1,000 should be made with established department stores namely: SM Appliance, Abenson, Western Marketing, and Apple authorized stores. Purchase from other well established stores would need confirmation from Procurement Office.
 - 2.4 All purchases have been approved by the Central Christmas Celebrations Committee


Resolved on **23 October 2015** at Alfred A. Xerez Burgos St. Conference Room.

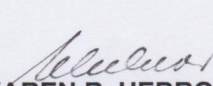

NILO L. PACHECO JR.
Chair, Bids Committee

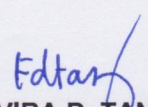

EDWIN P. SANTIAGO
Member


BR. ROBERTO O. CASINGAL FSC
Member


WITNESSES

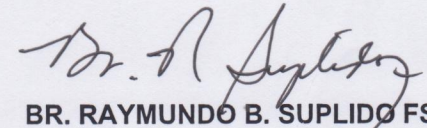

MICHELLE D. ANG
Director, RMCA


KAREN R. HEBRON
AVC for Campus Services


ELVIRA D. TANG
Director, Procurement Office

APPROVAL


DR. GERARDO C. JANAIRÓ
Chancellor


BR. RAYMUNDO B. SUPLIDO FSC
President

24 May 2016