



BIDS COMMITTEE

Resolution No. 2015-01

Subject: Official representatives to the Bids Committee meetings

Pursuant to the authority of the Bids Committee to promulgate policies, rules and procedures relating to procurement, the following resolutions were passed:

1. As a general rule, no awarding of contracts may be done without the presence of the project proponent and/or the party who prepared the technical evaluation. However, the Bids Committee, by unanimous decision, proceed with the awarding without any representative, such absence shall be deemed as a waiver by the proponent of the opportunity to be heard.
2. Representatives invited to and attending the Bids Committee meeting should be permanent employees of the University with clear lines of accountability. Moreover, these representatives need to have sufficient technical knowledge about the project to respond to queries from the Bids Committee.
3. The Procurement Office, acting as the Secretariat of the Bids Committee, shall be responsible for sending the invitation and screening the representatives. In the invitation, the qualification of the representative must be clearly communicated.

Resolved on **09 October 2015** at Alfred A. Xerez Burgos St. Conference Room.


NILO L. PACHECO JR.
Chair, Bids Committee


EDWIN P. SANTIAGO
Member


BR. ROBERTO O. CASINGAL FSC
Member

WITNESSES


MICHELLE D. ANG
Director, RMCA


KAREN R. HEBRON
A/C for Campus Services


ELVIRA D. TANG
Director, Procurement Office

APPROVAL


DR. GERARDO C. JANAIRÓ
Chancellor


BR. RAYMUNDO B. SUPLIDO FSC
President