
THESIS FINAL DEFENSE GUIDELINES

**RAMON V. del ROSARIO - COLLEGE OF BUSINESS
DECISION SCIENCES AND INNOVATION DEPARTMENT
BS-ENTREPRENEURSHIP PRCENT3
TERMINAL YEAR END REPORT PRESENTATION GUIDELINES**

- 1.1 A PRCENT3 group shall present the results of their business performance before a panel composed of two members of the DSI faculty. The adviser shall sit during the presentation
- 1.2 The group shall be given 20 minutes for their presentation and the remaining 40 minutes for the open forum
- 1.3 The presentation shall be done in a professional climate
- 1.4 The open forum is set for clarification purposes and should be done in a professional climate
- 1.5 The equipments such as multimedia projector shall be provided by the department
- 1.6 An evaluation sheet have been provided for use by the panelist in evaluating the report and presentation of the group
- 1.7 The evaluation of the terminal yearend report has been categorized into two parts: (a) Content of the report (65%)
(b) Writing style and form of the report (35%)
Both parts total to 100% and is equivalent to 25% of the final grade in PRCENT3.
- 1.8 The evaluation of the oral presentation totals to 100% following a set of criteria. The grade is equivalent to 15% of the final grade in PRCENT3.
- 1.9 Both terminal report and oral presentation is equivalent to 40% of the final grade in PRCENT3.
- 1.10 On the evaluation sheet, a summary sheet of the grades have been attached to be accomplished by the panel chair. The panel chair is identified from the schedule of the presentation.
- 1.11 After accomplishing the summary sheet, this shall be turned over to the Practicum Coordinator while the rest of the evaluation sheets may be given to the adviser of the group
- 1.12 A nomination form for the Most Innovative Product/Service Award has also been attached on the evaluation sheet. If the group receives a total of two nominations from a combination of the panel member, panel chair or adviser, the group is an automatic candidate for the said award.
- 1.13 The nomination form is detached and to be submitted also to the practicum coordinator.
- 1.14 The grade of the terminal yearend report and oral report shall be given after the presentation. This grade is final. If there are revisions to be made in the paper, the group is given one week to revise. Revising accordingly to the requirements of the panelist has no bearing on the final grade.
- 1.15 The group shall present to the panel chair and member for approval the revisions made no later than one week from the date of the presentation. The PRCENT3 group upon approval on the submitted revisions should secure the signature of the Panel Chair on the Panelist Endorsement Form before the final printing of the terminal yearend report.