

ORIENTATION FORM: GUIDELINES FOR OFF CAMPUS TEAMBUILDING ACTIVITIES

To ensure the security and safety of our students we are requiring all participants of this off-campus activity to abide by the rules and guidelines stated below. An SMG officer will be discussing them in detail. Questions/clarifications will be entertained after the orientation.

1. Only those who have submitted a fully accomplished and signed waiver forms will be allowed to join the activity.
2. Students must stay with the group at all times (participants will be accompanied by an SMO personnel/Discipline Officer/Faculty Adviser).
3. Participants must only engage in activities listed in the program/itinerary.
4. No one will be allowed to go beyond the premises of the official venue. Students will only be allowed to leave the resort/property in case of an emergency during which the student/s will be accompanied by the Faculty Adviser/SMO Personnel/Discipline Officer.
5. Students are to stay in their assigned rooms after the day's activities.
6. Students must not bring/use/consume alcoholic beverages, and illegal substances within the premises of the venue and the vehicle.
7. Do not engage in or participate in horseplay, rowdy behavior, and other activities that may cause injury to persons or damage to equipment/property.
8. No bringing of weapons, knives, firearms or other tools and equipment that the Faculty Adviser/SMO Personnel/Discipline Officer may deem unsafe for use.
9. Students are expected to conduct themselves in a manner compatible with the rules, guidelines, and policies stated in the Student Handbook.
10. Participants are expected to follow additional rules, guidelines, and policies that the SMG officers might deem necessary to ensure everyone's safety.

I have read and understood the guidelines/rules/regulations stated in this form and I agree to abide by these to ensure my safety as well as the safety of those in my group.

Signed:

Name & Signature of Participant

Date