

Schedule of Graduation Activities

182nd Commencement Exercises

For other reminders, visit www.dlsu.edu.ph/offices/registrar/graduation/default.asp

28 to 30 May 2018 (Monday to Wednesday)

Verification of Tentative List of Candidates and Payment of Academic Attire

- The Office of the University Registrar will send an email to the student who applied for Graduation. Please ensure that the name, degree, award and attendance (if any) are correct. For corrections, please email registrar@dlsu.edu.ph

28 May to 11 June 2018 (Monday to Monday)

- Students who received an email and confirmed their attendance to the Commencement Exercises. Should access this link: <https://goo.gl/OuOX4F> for the payment instructions.

Toga Price List:

Baccalaureate Degree:	Php 1,000.00 (inclusive of Php 500 refundable deposit)
Master's Degree:	Php 1,200.00 (inclusive of Php 500 refundable deposit)
Doctorate Degree:	Php 1,500.00 (inclusive of Php 500 refundable deposit)

01 June 2018 (Friday)

Requesting of Transcript of Records with Date of Graduation

- Starting this day, Transcript of Records with Date of Graduation may be requested at the Enrollment Services Hub 2/F Henry Sy, Sr. Hall or via online at http://www.dlsu.edu.ph/offices/registrar/document_request
- Transcript of Records Package: Php 600.00 for 4 pcs.

09 June 2018 (Saturday)

Graduation Rehearsal / Claiming of E-tickets

GCOE, CCS, CLA, COL

The Forum, Philippine International Convention Center, Pasay City

08:00 – 09:00 (Registration) / 09:00 – 11:00 (Rehearsal)

- Graduation Rehearsal attendance **is a must** for those participating in the Commencement Exercises at the PICC.
- The Graduation Invitation Program and E-tickets will be distributed after the Graduation Rehearsal.
- Each graduate is entitled to three (3) E-tickets for 3 guests. Lost E-tickets will be charged P250.00 each.
- Please wear comfortable clothes (preferably cotton) and shoes (preferably rubber shoes)

RVRCOB Orientation for Recognition Rites

Time	Venue
09:00 – 11:00	Yuchengco 407 to 409

COS , RVRCOB , SOE, BAGCED

The Forum, Philippine International Convention Center, Pasay City

13:30 – 14:30 (Registration) / 14:30 – 16:30 (Rehearsal)

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13 June 2018 (Wednesday)

Claiming of Academic Attire (The Verdure- 5/F Henry Sy Sr. Hall)

07:30 to 08:30 - CLA & COL

08:30 to 09:30 - CCS & GCOE

- Student must wear and scan his / her DLSU ID upon entry to the University. There is no need to go through the Information Desk. A list of candidates for graduation is also provided to the Security Personnel manning the gates.
- Student **must** present his/her DLSU ID and **original copy of deposit slip** for Toga payment upon claiming the academic attire.
- No authorized representative may claim the academic attire.
- Student must inspect if complete and correct set of academic attire was given.

- ☞ Student must try the academic attire for fitting immediately outside the venue. Only those with wrong specification from what was indicated in the online ATG will be replaced by the supplier.
- ☞ The **claiming of academic attire will start and end as scheduled**. Academic attires not claimed within the schedule may be claimed from the supplier's office 9268 Mactan St., Guadalupe, Makati City / Tel No. 555-1894).
- ☞ Students who will not follow the schedule will not be accommodated and will have to claim their toga from the supplier's office.
- ☞ Students not wearing the academic attire will not be allowed to join the Baccalaureate Mass and the Class Picture-Taking.

13 June 2018 (Wednesday)

Payment for Photo Coverage 07:30 – 09:30 (The Verdure- 5/F Henry Sy Sr. Hall)

- ☞ The school authorized Florofoto-School Pictures, Inc. to provide the exclusive photo/video coverage at PICC.
- ☞ Inquiries related to photograph coverage may be directed to Florofoto Pictures, Inc. (c/o Cristina Layrico or Merly Malajacan 523-9623 or 524-9734, e-mail florofoto@yahoo.com, www.facebook.com/florofoto).
- ☞ Florofoto offers the below **package if ordered and paid at DLSU**:

- Photo Coverage and Video Coverage: Php 850.00
Colored Pictures and Video in DVD format
Graduation Picture (8x10, color), Receiving of Diploma (5x7, color)
Picture with Parents (5x7, color)
- Soft Copy of Class Picture and Receiving of Diploma: Php 100. 00 (optional)
- Portrait with frame: Php 1,000.00 (optional)

Penitential Service and Meeting with the Chaplain

09:00 to 10:00 (Most Blessed Sacrament Chapel Second Floor, La Salle Hall South Wing)

Graduation Picture-Taking (The Verdure- 4/F. Henry Sy Sr. Hall)

10:00 to 10:40 - CLA
10:40 to 11:00 - GCOE
11:00 to 11:15 - CCS
11:15 to 11:30 - COL

The schedule above includes those graduating from Undergraduate, Master's and Doctoral Programs.

- ☞ Student should be in his/her academic attire over semi-formal wear.
- ☞ **Late comers will not be allowed to join their college for the graduation picture taking.**

Graduation Mass

13:00 to 14:30 (Most Blessed Sacrament Chapel, St. La Salle Hall)

- ☞ Student should be in his / her academic attire over semi-formal wear.
- ☞ There will be no awarding of medals during the Baccalaureate Mass.

College Recognition Rites

- ☞ The College Recognition will start on time, please proceed to the venue before the schedule

College/School	Time	Venue
Liberal Arts	15:00 – 17:00	Teresa Yuchengco Auditorium
Engineering	15:00 – 17:00	NFRG Auditorium, A1800
Computer Studies	15:00 – 17:00	Andrew Gonzalez Multi-Purpose Hall (20/F)

- ☞ Honorable Mention, Departmental (e.g., excellence, outstanding thesis/dissertation) and Loyalty Awards are given during the College Recognition Rites.

14 June 2018 (Thursday)

Claiming of Academic Attire (The Verdure- 5/F Henry Sy Sr. Hall)

07:30 to 08:30 - **RVRCOB & SOE**
08:30 to 09:30 - **COS & BAGCED**

- ☞ Student must wear and scan his / her DLSU ID upon entry to the University. There is no need to go through the Information Desk. A list of candidates for graduation is also provided to the Security Personnel manning the gates.
- ☞ Student **must** present his/her DLSU ID and **original copy of deposit slip** for Toga payment upon claiming the academic attire.
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- Portrait with frame: Php 1,000.00 (optional)

Penitential Service and Meeting with the Chaplain

09:00 to 10:00 (Most Blessed Sacrament Chapel 2/F, La Salle Hall South Wing)

Graduation Picture-Taking (The Verdure- 4/F Flr. Henry Sy Sr. Hall)

10:00 to 10:40 - RVRCOB
10:40 to 10:55 - SOE
10:55 to 11:15 - COS
11:15 to 11:30 - BAGCED

The schedule above includes those graduating from Undergraduate, Master's and Doctoral Programs.

- ☞ Student should be in his/her academic attire over semi-formal wear.
- ☞ **Late comers will not be allowed to join their college for the graduation picture taking.**

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- ☞ Student should be in his/her academic attire over semi-formal wear.
- ☞ There will be no awarding of medals during the Baccalaureate Mass.

College Recognition Rites

- ☞ The College Recognition will start on time, please proceed to the venue before the schedule

College/School	Time	Venue
Education	15:00 – 17:00	Andrew Gonzalez Multi-Purpose Hall (20/F)
Science	15:00 – 17:00	William Shaw Little Theater
Economics	15:00 – 17:00	Waldo Perfecto Auditorium
Business	15:00 – 18:30	Teresa Yuchengco Auditorium
Law	08:00 – 14:00	NFRG Auditorium, A1800

- ☞ Honorable Mention, Departmental (e.g., excellence, outstanding thesis/dissertation) and Loyalty Awards are given during the College Recognition Rites.

16 June 2018 (Saturday)

☐ GCOE, CCS, CLA, COL (Undergraduate and Graduate Studies)

Philippine International Convention Center
07:00 - 08:30 (Assembly of Graduates) / 08:30 (Processional)

09:00 to 11:00 (Commencement Exercises)

- ☞ The Student ID is needed for entry to PICC.
- ☞ E-tickets issued for guests are monitored by serial numbers. Selling of E-tickets to scalpers and other parties can be a cause for a disciplinary case. **The No E-ticket, No Entry Policy is strictly implemented.**
- ☞ It is not advisable to deal with freelance photographers outside PICC. They will not be permitted inside the Plenary Hall to take pictures.
- ☞ Corsage is not required at the Commencement Exercises.
- ☞ The Commencement Exercises may be viewed via live streaming in this link <http://live.dlsu.edu.ph>.






16 June 2018 (Saturday)

COS, RVRCOB, SOE, BAGCED (Undergraduate and Graduate Studies)

Philippine International Convention Center





14:00 -15:00 (Assembly of Graduates) / 15:00 (Processional)

15:30 to 17:00 (Commencement Exercises)



-  *The Student ID is needed for entry to PICC*
-  *E-tickets issued for guests are monitored by serial numbers. Selling of E-tickets to scalpers and other parties can be a cause for a disciplinary case. **The No E-tickets, No Entry Policy is strictly implemented.***
-  *It is not advisable to deal with freelance photographers outside PICC. They will not be permitted inside the Plenary Hall to take pictures.*
-  *Corsage is not required at the Commencement Exercises.*
-  *The Commencement Exercises may be viewed via live streaming in this link <http://live.dlsu.edu.ph>.*

23 June 2018 (Saturday)

Returning of Academic Attire and E-tickets 08:00 to 18:00 (*Yuchengco Ground Lobby*)

-  *Student must wear and scan his / her DLSU ID upon entry to the University. There is no need to go through the Information Desk. A list of candidates for graduation is also provided to the Security Personnel manning the gates.*
-  *Proof of payment (payment of academic attire) and ID must be presented for refund of the deposit.*
-  *An additional rental fee of Php 500.00 will be charged for every day of delay in returning the academic attire,. This should be returned at the Supplier's Office (9268 Mactan Street Guadalupe, Nuevo Makati City).*
-  *Academic Attire must be returned to ensure the prompt delivery of diploma.*

Returning of E-tickets

-  *E-tickets must be returned on this date to ensure prompt delivery of your Diploma, Graduates who did not return their e-tickets will be restricted to request any documents (TOR, Certifications i.e.).*
-  *Lost e-tickets will be charged Php 250.00 each.*

Claiming of Graduation Pictures

-  *Florofoto Official Receipt must be presented to claim pictures.*