



Office of the University Registrar

UR-06-201308

PROXY REQUEST OF RECORDS

THIS IS TO AUTHORIZE the bearer, _____, whose signature appears below to request for and/or receive in my behalf, documents issued by the Office of the University Registrar of De La Salle University through the Enrollment Services Hub.

THIS IS TO FURTHER WAIVE the privacy of academic records and hold De La Salle University, its Registrar and school officials, free from any liabilities or damages in connection with the release of documents.

Representative/Proxy:
(1 photocopy of a valid ID w/ signature must be presented)

Requesting party:
1 photocopy of a valid ID w/ signature

Signature over printed name

Date

Signature over printed name

Date

UR-06-201308



Office of the University Registrar

PROXY REQUEST OF RECORDS

THIS IS TO AUTHORIZE the bearer, _____, whose signature appears below to request for and/or receive in my behalf, documents issued by the Office of the University Registrar of De La Salle University through the Enrollment Services Hub.

THIS IS TO FURTHER WAIVE the privacy of academic records and hold De La Salle University, its Registrar and school officials, free from any liabilities or damages in connection with the release of documents.

Representative/Proxy:
(1 photocopy of a valid ID w/ signature must be presented)

Requesting party:
1 photocopy of a valid ID w/ signature

Signature over printed name

Date

Signature over printed name

Date