



# PERMIT TO CROSS ENROLL

(EN-09-201309)

### Section A: Host School Information

Name of Registrar	
School	
Address	

### Section B: Student Information

Name of Student			
ID Number		Degree Code	

### Section C: Course Information

DLSU Course Code	Course Title	Units

### Section D: Recommending Approval

Chair (not needed for NSTP)	Vice Dean / Dean of Student Affairs (for NSTP)
_____	_____
SIGNATURE OVER PRINTED NAME / DATE	SIGNATURE OVER PRINTED NAME / DATE

### Section D.2: Clearance from International Center (Only for Application for Cross Enrollment Abroad)

<b>Type of Outbound Mobility:</b> <input type="checkbox"/> Regular <input type="checkbox"/> Self-Paying <input type="checkbox"/> Short/Summer Program <b>Duration of Program:</b> <input type="checkbox"/> 1 Semester <input type="checkbox"/> 1 AY <input type="checkbox"/> ___ days	_____
	SIGNATURE OVER PRINTED NAME / DATE

### Section E: Approval

Associate Registrar
_____
SIGNATURE OVER PRINTED NAME / DATE

Instructions to Student
<ol style="list-style-type: none"> <li>After the completion of the course(s), the student must secure a Certification/Transcript of Records containing the final grades in a sealed envelope with the signature of the Registrar on the envelope flap addressed to:  CROSS ENROLLMENT Office of the University Registrar De La Salle University-Manila</li> <li>To make the crediting of the approved cross-enrolled courses, the document above <b>must be submitted</b> to the Academic Services Hub of De La Salle University-Manila not later than Week 2 of the following term.</li> </ol>

NOT VALID WITHOUT SEAL