

Date : 5 November 2010

To : ALL DLSCC members

From : DLSCC General Manager

Re : **Members' 2010 Christmas Gifts and DLSCC Golden Jubilee Grand Raffle**

1. The 2010 Christmas Gifts will be ready for distribution by the cashiers of the members' respective schools on December 3, 2010.
2. To avoid confusions and misunderstandings, the following guidelines will be followed:
 - 2.1 As per regular policy, old members will receive P1,000 while new members who joined the Coop from January to September 15 of the current year will receive P500.
 - 2.2 In our memo dated 27 November 2009 which we posted in the intranet, the only valid reason for non-attendance during the 2010 General Assembly so as not to forfeit the 2010 Christmas gift is **“work-related” reason**.
 - 2.3 In our memo dated 9 March 2010 which we posted in the intranet, we asked those who failed to attend the General Assembly to submit their letters containing the reason for non-attendance to the General Manager. We also required that the letters should have the appropriate validation and should be submitted not later than April 14, 2010.
 - 2.4 During the Planning Workshop on April 16-17, 2010, the letters received were reviewed and the Board of Directors decided that the members whose absences were due to **“worked related”** reasons will receive P1,000. The members who submitted letters and whose absences were due to other reasons will receive P500.
 - 2.5 Members who failed to attend the General Assembly and who failed to submit any letters will not receive any Christmas Gift for 2010.
3. On February 2013, the DLSCC will mark its Golden Jubilee. The Board of Directors has started laying out the plans for this important milestone in the existence of our Cooperative.

- 3.1 One of the activities planned is a grand raffle of a Sports Utility Vehicle (If the amount to be raised will allow).
 - 3.2 It was decided that each member will be entitled to three raffle tickets at P300 each. Only members of the Coop can join the raffle so that the winner that will be picked will be a member.
 - 3.3 To make it easy for the members to pay the amount of P900 for the three raffle tickets, we will deduct P300 from each member's dividend on 2011, 2012 and 2013.
 - 3.4 In case some members decide not to avail of the three tickets, the Coop Office should be informed so that the tickets can be sold to other members who are willing to buy more than three tickets.
 - 3.5 The tickets will be distributed in 2013 before the raffle.
4. The Coop Office is open to suggestions from members on how to make our Golden Jubilee Celebration a meaningful, relevant and successful event.

Thank you. Please be guided accordingly.