

Resolution No. 2005-02

Sponsored by: Resolutions Monitoring and Management Committee

Charles Chang, *59th ENG*
Katrina Cunanan, *CATCH 2T7*
Aubrey Flores, *57th ENG*

Brian Gonzales, *CATCH 2T6*
Eiza Chong Muñoz, *EDGE 2003*

**RESOLUTION CALLING FOR THE APPROVAL OF THE BUDGET ALLOCATION OF
THE STUDENT COUNCIL FOR SCHOOL YEAR 2005-2006**

Whereas, the Student Council Treasurer shall be in charge of the preparation of the annual budget. (De La Salle University Student Council Constitution, Article VII, Section 6.4);

Whereas, the total budget of the Student Council for school year 2005-2006 is *Five Hundred Ten Thousand Pesos (P510, 000)*; (Mito Dizon, De La Salle University Student Council, Executive Treasurer);

Whereas, the budget shall be allocated to all the elected officers under the structure of the De La Salle University Student Council. (De La Salle University Student Council Constitution, Article VII, Section 6.4.1);

Whereas, the formal consolidated budget shall be presented to the Legislative Assembly for approval. (De La Salle University Student Council Constitution, Article VII, Section 6.4.2);

Whereas, the Student Council Treasurer, after carefully reviewing the budget proposal of every office and the accounts of the Student Council during the school year 2004-2005, is presenting the following budget allocation; (please refer to the attached document regarding the Budget Proposal).

Wherefore, be it resolved that the Contingency Fund be allocated upon the discretion of the Executive Committee;

Wherefore, be it finally resolved that the proposed budget allocation be put to effect upon the approval of this resolution by the Legislative Assembly.

Adopted, June 8, 2005

To : Legislative Assembly

From : Mito Dizon
Student Council – Treasurer

Re : Budget Proposal

Peace!

Every year, the administration allocates a fund for the Student Council. This fund is called the operational fund. Below is the proposed breakdown of the said fund. Please be guided accordingly.

Summary of Budget

Office of the President	35,000.00
Office of the Vice President for Academics	25,000.00
Office of the Vice President for Activities	44,500.00
Office of the Vice President for Operations	40,000.00
Office of the Executive Secretary	15,000.00
Office of the Executive Treasurer	43,000.00
Business and Economics Assembly	27,000.00
Engineering College Assembly	21,000.00
Arts College Assembly	25,000.00
College Assembly of Science	16,000.00
Computer Studies Assembly	18,000.00
College Assembly of Education	16,000.00
Legislative Assembly	6,000.00
Batch Assemblies	115,000.00
Student Council Awards Night	15,000.00
COMELEC	8,500.00
Contingency Fund	40,000.00

Total 510,000.00

Computation for College Assemblies

CED	12000	+	48000	*	.07	=	15360
CBE	12000	+	48000	*	.31	=	26880
COS	12000	+	48000	*	.08	=	15840
COE	12000	+	48000	*	.17	=	20160
CLA	12000	+	48000	*	.25	=	24000
CCS	12000	+	48000	*	.12	=	17760

- 12,000 = Assumed fixed expenses common to all college assemblies
- Rounded UP to the nearest thousands

Executive Board Budget

Office of the President

Activity	Brief Description	Purpose	Justification	Approved
Gawad Kalinga	Gawad Kalinga is an institutionalized volunteerism program that will be started this year.	Gawad Kalinga aims to eliminate poverty through the provision of housing for the poor.	The amount will be used for publicity, forums and conventions in order to inform, coordinate and better establish and pursue the project.	10,000
Students' Code Convention	The Students' Code is a compilation of all the laws pertaining to students' rights in the country.	The Students' Code Convention aims to gather all students' leaders to be educated and contribute to the final draft of the Students' Code that will be lobbied to the congress.	The amount will be used for formal invitations, reproduction of copies and food during the convention itself.	10,000
GRE.E.E.N Campaign	GRE.E.E.N (Embrace Reality, Eliminate Apathy, Empower Citizenry) Campaign is a volunteerism campaign that aims to invite all La Sallians to take advantage of the provided venues for social	GRE.E.E.N Campaign aims to motivate each student to contribute their skills to different socio-civic programs.	The money will be used to purchase flags, handouts, tarpaulins, posters, pins and t-shirts to support the campaign.	10,000

	transformation.			
Miscellaneous Expenses	Miscellaneous expenses would include photocopying expenses, minor publicity materials and printing expenses.	To ensure that there is a fund allotted for necessary minor expenses for the different endeavors of the office	The amount will serve as the fund for all the other expenses that are needed for all the other remaining activities or endeavors of the office.	5,000

Total = P35,000

Office of the Vice President for Academics

Activity	Brief Description	Purpose	Approved
Pahiram Libro	The office shall increase the volumes of books in its current library. The office shall review and revise the current system of lending of books it to be more efficient and student friendly.	Maintenance of books(plastic covering & data encoding); Publicity (tarpaulin & posters); Book Revolution (prize money); R&D (books that are frequently used)	5,000
Academic Grievance	The Grievance Committee shall initiate the review of the existing grievance procedure. It will be revised working on the premise of lessening its unnecessary bureaucratic steps and to be more accessible and efficient on the part of the students.	Publicity (tarpaulin & posters); Grievance Manual (approx. 3,000 copies); R&D (assessment forms, documentation, interviews with the department chairs & CHED)	4,000
Job Exposition and Academic Linkages	The Office of the Vice President for Academics together with the Office of Career Services shall push for job opportunities that will also feature cause-oriented, non-government and people's organization. Establishment of	Invitation Letters; Foods; Paraphernalia (Brochure, ID's & Giveaways); Furniture (Booths, Chairs & Tables)	4,000

	Academic Linkages in other colleges will be studied to help the students in having their practicum; moreover updated in the current situation in the industry.		
Students' Right's Awareness Welfare	Be the forefront in upholding the rights of the students and making them aware of their legitimate constitutional rights and their rights as student stipulated in the Students' Charter. Activities such as: Student Code Convention & STRAW Week will be held.	Invitation letters (different universities' student council & prominent persons); Food; Publicity (Posters, Tarpaulin); Documentation (Pictures).	2,000
Academic Issues Research & Development	The Office shall institute a Research and Development Arm that will research on how the office can respond to the pertinent needs of the students and effective means on delivering service to the students. Issues that will be tackled are Pedagogical Framework, Academic Policies, Enrollment, Hiring	Survey forms; Focus Group Discussions; Documentation (Compilation); Interviews, Information Campaign (Publicity through posters, flyers etc.)	3,000

	and Evaluation of Professors, CRADLE & DO.		
Academic Manual	The OVP Academics will publish an Academic Manual that will be a key factor in safeguarding the right of students to academic freedom.	Academic Manual (approx. 2,000); R&D (documentation, articles & interviews)	2,000

Total = P20,000

Office of the Vice President for Activities

Activity	Brief Description	Purpose	Justification	Approved
LEAP (La Salle Enrichment Alternative Program)	An alternative class day for the entire La Sallian studentry. The different student units of the University would provide a venue for the students to pursue their interests through the various classes that are being offered.	Build and Sustain Holistic Development	<p>Php 20,000 will be used for the printing of the speakers' certificates, invitations and tokens,</p> <p>Php 20,000 will be used for materials that will be given to the students,</p>	10,000
LSAL (La Sallian Athletic League)	A year long facilitation of sports programs starting from the batch level to inter-college level. This program provides opportunities for physical development, development of skills, and promotes inter-collegiate spirit.	Build and Sustain Holistic Development	<p>Php 20,000 will be needed for purchase of the award medals and trophies,</p> <p>Php 10,000 for the year-long publicity and for the opening and closing ceremonies</p>	5,000
University Week	A week of celebration wherein the different sectors of the University would highlight the values of St. John Baptist De La Salle. The Student Council would	To provide a venue for the university-wide interaction of the students	<p>Php 20,000 as rent payment for the mobile</p> <p>Php 20,000</p>	15,000

	be providing different activities within the week that would contribute to such.		as payment for the bands who will play at the concert Php 10,000 for the printing of publicity materials including posters, flyers and the schedule of activities for the week.	
PEP Rally	Introduction of the school athletes to the university and a chance to show their support for the athletes, and help heightening the Animo spirit of each and every Lasallian.	Gaining university-wide involvement to motivate our athletes so they should be given venues	Php 15,000 as payment for the tarpaulins that will be put up around the university Php 15,000 for decorations Php 10,000 for the posters that will be posted around the campus	5,000
Christmas Outreach	To celebrate Christmas with an institution catering to the needy.	To instill social responsibility to each Lasallian.	Php 5000 for gifts. Php 2000	3,000

			for food.	
SCRAP (Streamlining committee for research on activity and programs)	The OVP-Activities will gather all CSO and Sc units together and streamline the activities they have planned throughout the year.	Lessen activity redundancy and centralize all activities with the same nature	None	None
CSCI Advocacies per month	The whole Student Council will be coming up with activities that would advocate certain issues that have been decided upon during the Activities Assembly meeting.	Being able to instill a sense of social responsibility to each Lasallian.	Php 500 * 6 = 3000 for the tokens during different talks Php 1000 * 6 = 6000 for tarpaulins for each advocacy.	5,000
LPEP	To help in the orientation of the incoming freshmen in the University.	Gaining college-wide interaction between the upperclassmen and the incoming first year	Php 5000 for the give-aways. Php 500 for the tarpaulin	1,500

Total = P44,500

Office of the Vice President for Operations

Activity	Brief Description	Justification	Approved
Multimedia Channels Project through Sponsorships and Partnerships with various multimedia companies.	Partners and /or Sponsors will be asked to donate approximately 6 to 8 Television sets.	In anticipation of the television sets not being sponsored by a company the budget will cover for their purchase.	4,000
Maximize Pre-existing Channels (SC website, text line, bulletin boards, RTRs and the like)	Announcements and Issue Advocacy within and without the University will be posted, exposed and communicated to the students.	The budget will cover for the printing of different publicity materials and for the maintenance of bulletin boards and other systems.	3,000
Develop a Manual on Procedures and Services (MaPS)	A Manual will be distributed to every student inside the University	The budget will cover for the printing expense of the said manual.	8,000
Develop a SC Brochure	This brochure will contain all the vital information with regards to the SC and will be distributed to partners, solicitors and outside organizations who want to know more about the SC.	The budget will cover for the printing expense of the brochure.	5,000
Pro- People Policies	Strengthen Safe School program	In case financial support will be needed in order to strengthen this program it would be	2,500

		good to have budget allocated.	
	Resolve Cleanliness (Biodegradable-Non-biodegradable) issue	The budget will cover expenses for publicity and booth set-up needed.	1,000.00
DSC-CO Partners	Invitation Convention to expositions welcoming rites		17,500

Total Allocated Amount = P40,000

Office of the Executive Secretary

Activity	Brief Description	Purpose	Justification	Approved
SC Manual	Manual that contains important SC documents such as Consti, LA RIG, Code of Conduct, etc.	To inform SC Officers of rules and policies they must abide by, as well as their duties and responsibilities. To inform students of University rules and policies.		7, 000
Office Supplies	Supplies!	To provide resources for SC Officers such as the Reservation Sheets, Logbook, "What do you want to do" Kit, etc.		500
OSEC Seminar Series	A once-a-term series of seminars for elected and appointed officers.	To hone the leadership and management skills of officers.	Handouts are necessary for better retention of topics. The token is a sign of gratitude for the speakers. Supplies are needed to facilitate the seminar smoothly.	1,500

Total =P10,000

Office of the Treasurer

Activity	Brief Description	Purpose	Justification	Approved
SCAF Operations	Students can avail of interest free loans.	To aid students who are financially incapable	100 copies of each	200
Treasurers' Manual	This will contain summaries and helpful tips to treasurers regarding financial processes in the OTREAS	To be able to guide the officers accordingly through the different SC Financial Processes.	35 assemblies * (27 pages *P.60 for Xerox) +P40 for binding * 35	2,000
Treasurers' Assembly Meetings	An assembly will be held at least twice a term.	To reconcile financial records and get feedback from treasurers	For Photocopy expenses of notices and attendance sheets.	50
College Rings	Sell rings to graduating students.	To raise funds for other loans.	For mimeographing expenses.	100
Fundraising activities		To raise funds for SCAF and SCSF		10,000
Treasurers' Monitoring Board		To monitor all financial processes and transactions within the SC	6 columnar notebook * P25	150
SCAF	Yearly	To increase the		10,000

	contribution	funds for SCAF, thereby increasing accommodation		
Student Council Scholarship Fund	Yearly contribution	To increase funds for SCSCF		5,000
Binayaran mo, Gamitin mo	A publicity campaign regarding the miscellaneous fees the students are paying the means of maximizing their utilization	To educate students regarding their miscellaneous fees	For publicity purposes either the use of posters or tarpaulins	4,500
Financial University Committees Monitoring	Follow up and aid student representatives of different universities committees in providing strong student representation	The voice of the students is heard in the different financial university committees	For researching purposes	1,000.00
Pahiram Pera	A program that provides zero percent loans to students on school books	To help students with financial difficulties	Fund use as book loans students	10,000.00

Total = P43,000