



### International Students Legal Documents for Record and Maintenance

The following documents are needed by DLSU-Manila for record and maintenance purposes. Once admitted and enrolled, **the international student must be responsible for the updating of his/her records on a regular basis. Please update your documents through the Office of Student LIFE.**

Non-Immigrant	VISA Types						
	SSP (below 18 years old)	9(f)	9(e)	9(g)	47(a) (2)	SIRV/ SRRV	Balikbayan Visa / Dual Citizen (w/ Certificate of Recognition)
<b>Requirements</b>							
Visa Copy (first issue with Order)	✓	✓	✓	✓	✓	✓	✓
Visa Extension* (if applicable)	✓	✓	✓	✓		✓	
Passport photo-data page	✓	✓	✓	✓	✓	✓	✓
ACR I-Card		✓		✓			
Annual Report Receipt		✓		✓	✓		
PRA/SRRV Card						✓	
SIRV Card						✓	
Information Sheet <sup>o</sup>	✓	✓	✓	✓	✓	✓	✓

Permanent Resident	Status					Dual Citizens <u>without a Recognition Certificate as a Filipino</u>	
	Sec. 13 a-g	NB	47(b)	RA 7919	EO 324/ 226		
<b>Requirements</b>						<b>Requirements</b>	
Visa Copy (first issue with Order)	✓	✓	✓	✓	✓	Student Visa Copy (first issue with Order)	✓
Visa Extension* (if applicable)	✓	✓	✓	✓	✓	Visa Extension* (if applicable)	✓
Passport photo-data page	✓	✓	✓	✓	✓	Passport photo-data page	✓
ACR I-Card	✓	✓	✓	✓	✓	ACR I-Card	✓
Annual Report Receipt	✓	✓		✓	✓	Annual Report Receipt	✓
Information Sheet <sup>o</sup>	✓	✓	✓	✓	✓	Information Sheet <sup>o</sup>	✓

**Legend & Notes:**

- 9(f) - Student Visa
- 9(e) - Diplomat Visa
- 9(g) - Pre-arranged Employment Visa / Missionary Visa
- 47(a)(2) SIRV - Special Investors' Resident Visa
- SRRV - Special Retirees' Resident Visa
- 47(b) - Refugee's Visa
- RA 7919 - Alien Social Integration Act
- LOI-105 - Balikbayan
- EO 324 & 226 - Waiving Passport Requirements/ Omnibus Investment Code
- Sec. 13 - Permanent Residents under special circumstances
- NB - Native Born
- DC - Dual Citizenship
- ACR - Alien Certificate of Registration Information Card
- CRTS - Certificate of Residence (Temporary)
- ICR - Immigrant Certificate of Registration
- SSP - Special Study Permit for Short term courses
- <sup>o</sup>Information Sheet - pls. bring a 2"x2" colored picture
- \*photocopy only but present original for verification purposes

**You may secure the documents at the following offices:**

**Bureau of Immigration (BI), Magallanes Drive, Intramuros, Manila +63**  
 (2) 338-4454 <http://www.immigration.gov.ph>

**Office of Student LIFE, Rm 301, SPS Building, DLSU-Manila**  
 Tel. # 524-4611 loc 276 or 536-0253



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