Declaration of
Wastes and Excess Materials

Instructions:

• Please classify anticipated wastes or excess materials into the following categories. Do not include ordinary office or kitchen waste.

  ➢ Category 1:
    ▪ toxic and hazardous chemicals (*include excess reagents*)
    ▪ live plants and animals
    ▪ radioactive sources
    ▪ fuels and lubricants
    ▪ electronic equipment and printed circuit boards
    ▪ batteries
    ▪ bacterial cultures
    ▪ medical wastes
  ➢ Category 2:
    ▪ packaging and containers
    ▪ glassware
    ▪ pipes and tubes
    ▪ concrete
    ▪ machine parts not included in Category 1

• For the estimated quantity, only an order-of-magnitude estimate will be required.

• Please use any of the following for anticipated action:
  ➢ *Disposal* - identify method, cost and contractor, as appropriate.
  ➢ *Administrative Turnover* – identify the unit or department who will assume responsibility for the materials. Head of the unit should countersign the form
  ➢ Retained for use in succeeding project
Declaration of Wastes and Excess Materials  
*(replicate as necessary)*

*Please check as appropriate*

- [ ] No Category 1 or Category 2 wastes or excess materials will be generated
- [ ] Category 1 or 2 wastes will be generated

<table>
<thead>
<tr>
<th>Name of Material</th>
<th>Category</th>
<th>Estimated Quantity</th>
<th>Anticipated Action (method)</th>
<th>Contractor/Receiving Unit</th>
<th>Disposal Cost (if any)</th>
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Proponent Name and Signature

Name and Signature  
Department Head of Receiving Unit  
*(for Administrative Turnover only)*