

**DE LA SALLE UNIVERSITY – MANILA
OFFICE OF STUDENT LIFE
APPROVAL SHEET FOR MINOR PUBLICATIONS**

Date Received: _____ Date Received: _____
Date Released: _____ Date Released: _____

Organization Name: _____
Title of Publication: _____

Submitted Proposal Checklist (for Probationary):

- Proposed content / Concept of paper
 - Objectives
 - Frequency (per school year)
 - Specifications
 - Editorial Board members
 - Target readers
 - Budget
 - Training/s need (if any)
- Dummy Print / Layout (for Probationary and Recognized)

Submitted by: _____
Editor-in-Chief (Sign above printed name)

Recommended for SPO Evaluation: _____
SLIFE Coordinator /
CSO Publications Team

Comments:

Evaluated by: _____
SPO Representative

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