



# Entry Form (E-Form)



• Please **TYPE** info. needed • Submit in **DUPLICATE** to SLIFE (with attached letter and approved A-form) 4 days before the activity•

Date received by SLIFE : \_\_\_\_\_

**TO : Engr. Aurellano De La Cruz**  
*Assistant Vice Chancellor for Campus Development*

**THRU : Ms. Evelyn Lopez-Esparrago**  
*Director, Office of Student LIFE*

**FROM:** \_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Organization and Position**

\_\_\_\_\_  
**Signature**

**RE: ENTRY PERMIT**

The \_\_\_\_\_  
**Name of organization**

will be having \_\_\_\_\_  
**Title of activity**

on \_\_\_\_\_  
**Date and time of activity**

at \_\_\_\_\_  
**Venue of activity**

In line with this, may we ask your permission to allow the following (please indicate number)

\_\_\_\_\_ person(s) , \_\_\_\_\_ equipment,  
\_\_\_\_\_ vehicle(s), with plate nos. \_\_\_\_\_

\_\_\_\_\_ food ( duly approved by the concessionaires )

\_\_\_\_\_  
**Animo Canteen**  
Signature over printed name

\_\_\_\_\_  
**Z2 Café**  
Signature over printed name

\_\_\_\_\_  
**Marco Polo Canteen**  
Signature over printed name

\_\_\_\_\_  
**La Casita Restaurant**  
Signature over printed name

to enter the campus on Date : \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
Parking time: \_\_\_\_\_

### IMPORTANT

Pls. attach a list of items/name of persons/list of food items (how much each food item costs) to be brought in campus.



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