



## STUDENT LEADERSHIP AWARD

---

### **Overview**

The Student Leadership Award is given to students who have ably balanced their academic studies with student activities. This award gives recognition to those who have rendered exemplary service to the University and student body through active leadership in student organizations.

### **Qualifications**

To qualify, the applicant must:

1. be a student at the undergraduate level;
2. have a Cumulative Grade Point Average (CGPA) of at least 2.500 with no failures in more than three (3) courses and have no accumulated failures.
3. have residency of at least two (2) years at De La Salle University-Manila;
4. be an officer / head of at least one (1) recognized organization on campus for two (2) years, as certified by the SPS Director; and
5. possess good moral character and must not have committed any major offense, as certified by the Director of Discipline.

### **Application**

To complete the application process, the applicant must submit the following requirements to the Honors and Awards Committee (c/o the Office of the Dean of Student Affairs):

1. Graduation Award Application Form
2. Testimony Form
  - 2.1 Lasallian Character (7)
  - 2.2 Leadership Performance Testimony Form (4)
3. Certification
  - 3.1 SPS Director
  - 3.2 Director of Discipline
  - 3.3 Certification of CGPA by the Vice Dean (no. of accumulated failures maybe reflected)
4. Information matrices (11 printed copies)



## INSTRUCTIONS TO NOMINEES (STUDENT LEADERSHIP AWARD)

The Graduation Award Application Form (Form No. HAA-02) must be submitted to the Office of the Dean of Student Affairs (SPS 301) on the deadline specified, accompanied by the following

1. Lasallian Character Testimony Form (Form No. HAA-04) from each of the following:
  - 1.1 Department Chair;
  - 1.2 an SPS Director;
  - 1.3 the faculty adviser / SPS Coordinator
  - 1.4 a faculty member of your department;
  - 1.5 peers /colleagues in the organization (2)
  - 1.6 subordinate in the organization
  
2. Leadership Performance Testimony Form (Form No. HAA-03) from each of the following:
  - 2.1 the faculty adviser of your organization
  - 2.2 SPS Director
  - 2.3 Subordinates in the organization (2)
  
3. Certifications from each of the following:
  - 3.1 SPS Director (Certification of position in recognized organization)
  - 3.2 the Director of Discipline (Certification of good moral character)
  - 3.3 CGPA certification from the Vice Dean (where accumulated failures may be reflected)
  
4. Information Matrices (11 copies) (each subheading below should be in computer printout on a separate sheet(s); items must be arranged chronologically from the most recent; summarize information to show highlights only)

4.1 Manifestation of leadership in campus activities<sup>1/</sup>

Inclusive Dates	Scope <sup>2/</sup>	Name of Activity / Sponsoring Agency	Description of Activity	Level of Participation
-----------------	---------------------	--------------------------------------	-------------------------	------------------------

<sup>1/</sup> Should only include participation as officer/committee head

<sup>2/</sup> Scope choices: University-wide; Off-campus; College-wide; Department-wide

4.2 Positions held in organizations

Inclusive Dates	Organization	Position	Duties and Responsibilities
-----------------	--------------	----------	-----------------------------

4.3 Special awards/distinctions received<sup>4/</sup>

Date of Award	Name of Award	Sponsoring Agency	Qualifications / Requirements for Award
---------------	---------------	-------------------	---

4.4 Seminars/conferences/contests participated<sup>4/</sup>

Date	Title of Event	Sponsoring Agency	Description and Outcome of Event
------	----------------	-------------------	----------------------------------

<sup>4/</sup> Should only include those received while in college

For any question or clarification, please call 524-4611, extension 730, or email [dsa@dlsu.edu.ph](mailto:dsa@dlsu.edu.ph)