



COMMUNITY DEVELOPMENT AWARD

Overview

The Community Development Award recognizes outstanding civic-minded students who have contributed to the upliftment of their fellow-Filipino through their tireless and selfless service.

Qualifications

To qualify, the applicant must:

1. be a student at the undergraduate level;
2. have a Cumulative Grade Point Average (CGPA) of at least 2.000;
3. have residency of at least two (2) years at De La Salle University-Manila;
4. be an officer / head of at least one (1) off-campus and/or on-campus community-based* project for at least two (2) years, as certified by the head of the sponsoring organization; and
5. possess good moral character and must not have committed any major offense, as certified by the Director of Discipline.

**The community-based projects should be sustainable and have created a major impact in the community.*

Application

To complete the application process, the applicant must submit the following requirements to the Honors and Awards Council (c/o the Office of the Dean of Student Affairs):

1. Graduation Award Application Form
2. Testimony Form
 - 2.1 Lasallian Character (7)
 - 2.2 Community Service Testimony Form (2 or 3)
3. Certification
 - 3.1 SPS Director
 - 3.2 Director of Discipline
 - 3.3 Certification of CGPA by the Vice Dean (no. of accumulated failures maybe reflected)
4. Information matrices (11 printed copies)



INSTRUCTIONS TO NOMINEES (COMMUNITY DEVELOPMENT AWARD)

The Graduation Award Application Form (Form No. HAA-02) must be submitted to the Office of the Dean of Student Affairs (SPS 301) on the deadline specified, accompanied by the following:

1. Lasallian Character Testimony Form (Form No. HAA-04) from each of the following:
 - 1.1 Department Chair;
 - 1.2 an SPS Director;
 - 1.3 the faculty adviser / SPS Coordinator
 - 1.4 a faculty member of your department;
 - 1.5 peers /colleagues in the organization (2)
 - 1.6 subordinate in the organization

2. Community Service Testimony Form (Form No. HAA-05) from each of the following:
 - 2.1 the head of the sponsoring organization of the community development project and/ or the COSCA Director or Coordinator for Community Development*; and
 - 2.2 a member of the organization/project
**If community based project is recognized/authorized by the University*

3. Certifications from each of the following:
 - 3.1 SPS Director (Certification of position in recognized organization)
 - 3.2 the Director of Discipline (Certification of good moral character)
 - 3.3 CGPA certification from the Vice Dean (where accumulated failures may be reflected)
 - 3.4 the head of the sponsoring organization of the community development project (Certification of involvement)

4. Information Matrix (11copies) (each subheading below should be in computer printout on a separate sheet(s); items must be arranged chronologically from the most recent; summarize information to show highlights only-)
 - 4.1 Involvement in community service^{1/}

| Inclusive Dates | Number of Participants | Name of Activity / Sponsoring Agency | Description of Activity | Description of Participation |
|-----------------|------------------------|--------------------------------------|-------------------------|------------------------------|
|-----------------|------------------------|--------------------------------------|-------------------------|------------------------------|

^{1/} Should only indicate participation as leader/initiator; *The community-based projects should be sustainable and have created a major impact in the community.

- 4.2 Positions held in organizations

| Inclusive Dates | Organization | Position | Duties and Responsibilities |
|-----------------|--------------|----------|-----------------------------|
|-----------------|--------------|----------|-----------------------------|

- 4.3 Special academic honors/awards/distinctions received^{2/}

| Date of Award | Name of Award | Sponsoring Agency | Qualifications / Requirements for Award |
|---------------|---------------|-------------------|---|
|---------------|---------------|-------------------|---|

- 4.4 Seminars/conferences/contests participated^{2/}

| Date | Title of Event | Sponsoring Agency | Description and Outcome of Event |
|------|----------------|-------------------|----------------------------------|
|------|----------------|-------------------|----------------------------------|

^{2/} Should only include those received while in college

For any question or clarification, please call 524-4611, extension 730, or email dsa@dlsu.edu.ph