



TO THE APPLICANT:

(1) Please fill out this form online. TYPE your name, address, desired graduate program and major and the name of the teacher, employer or supervisor to whom you are submitting this. Provide each individual making this recommendation with an envelope addressed to:

THE DIRECTOR OF GRADUATE ADMISSIONS OFFICE
De La Salle University
2401 Taft Avenue, Manila

(2) Please submit the sealed and signed envelope together with the other application requirements.

Note: Certain administrators (Vice Deans, Deans, Assistant Vice Chancellors, Vice Chancellors, Chancellor and President) are restricted from accomplishing this recommendation form.

APPLICANT			
	LAST (FAMILY) NAME	FIRST NAME	MIDDLE NAME
DEGREE PROGRAM APPLIED FOR			<input type="radio"/> Full-Time (12 units per term) <input type="radio"/> Part-Time (less than 12 units per term)
ADDRESS			

TO THE RATER:

(Applicant to fill in appropriate name)

The above-named person is applying for admission to the Graduate Studies at De La Salle University-Manila. Kindly give your comments on the applicant's qualification for graduate work. The information supplied in this form will be used only for the purpose of assessing the applicant's qualifications for admission.

Please return this LETTER OF RECOMMENDATION (with your appraisal at the reverse side) to the applicant in the envelope provided, with your signature across the flap.

Using as a frame of reference the qualifications of those students who you have previously recommended to graduate schools, please comment on:

1. The applicant's major strengths in terms of graduate study;
2. The applicant's major weaknesses in terms of graduate study;
3. The applicant's definition of objectives and goals as they relate to his/her plans for graduate study
4. Other factors which might assist the Committee on Admissions in considering the applicant.

APPRAISAL
(please write on the reverse side)

How long have you known the applicant? _____ In what capacity? _____

APPRAISAL (Please write your appraisal of the applicant in the space below)

Please evaluate the applicant in comparison with other students whom you have known during your professional career.

	6 EXCEPTIONAL	5 SUPERIOR	4 ABOVE AVERAGE	3 AVERAGE	2 FAIR	1 POOR
INTELLECTUAL ABILITY						
KNOWLEDGE OF FIELD						
WORK HABITS						
MOTIVATION TO PURSUE GRADUATE STUDIES						
SERIOUSNESS OF PURPOSE						
POTENTIAL FOR SIGNIFICANT FUTURE CONTRIBUTION IN THE FIELD						
RESOURCEFULNESS AND INITIATIVE						
EMOTIONAL MATURITY						
ADAPTABILITY TO NEW SITUATION						
LEADERSHIP QUALITIES						
TEACHING POTENTIAL						
RESEARCH POTENTIAL						

SIGNATURE		SCHOOL/ COMPANY	
NAME			
DESIGNATION		ADDRESS	