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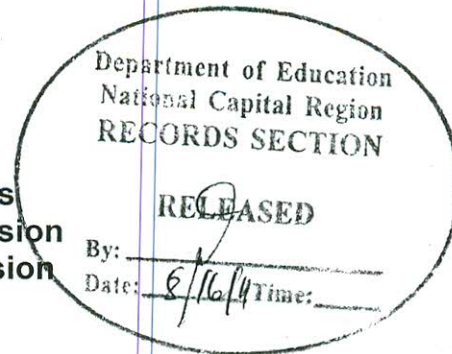
Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)

August 12, 2011

REGIONAL MEMORANDUM

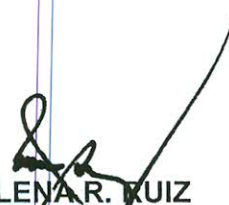
No. 243, s. 2011

To : Schools Division Superintendents
Chief, Elementary Education Division
Chief, Secondary Education Division
Education Supervisors
Heads, Private Schools



ADMISSION OF FOREIGN STUDENTS

1. One of the requirements for the issuance by this Office of a Certificate of Eligibility for Admission to foreign students pursuant to Executive Order No. 188 dated July 13, 1994 disseminated by DECS Order No. 13, s. 1996 is an **authenticated scholastic records**. Accordingly, the scholastic record must be authenticated by the Office of the Philippine Embassy/Office of the Consular Official in the country which has jurisdiction over the issuing school, including an English translation of the entries particularly the name of student, subjects, grades, and grade/year level. The translation will facilitate evaluation thereof.
2. Immediate and wide dissemination of this Memorandum is desired.


ELENAR R. RUIZ
Schools Division Superintendent
Officer-In-Charge
Office of the Regional Director