

Master of Arts in Education, major in Educational Leadership and Management (Thesis Program)

It provides students with knowledge, competencies, values and skills required in managing their schools effectively and efficiently and for the pursuit of further studies. At the end of their course work, students are required to write and defend a thesis that would enhance the practice of educational leadership and management and contribute to new knowledge in the field.

Admission Requirements

Admission to programs offered by the Educational Leadership and Management Department is on a selective basis. In general, only those students who can profit from graduate work and are able to successfully comply with prescribed requirements for graduation shall be considered.

The following factors are considered in the admission process:

- GPA of at least 85% in the bachelor's degree.
- Administrative experience
- Entrance exam results
- Clarity of proposed dissertation topic
- Potential for graduate work and educational leadership based on results of interview.

Financial Assistance

A limited number of financial assistance awards is available to Filipino graduate students. Information on available grants may be secured from the Scholarship and Financial Assistance Office (Director: Ms. Severina V. Kikuchi) located at the mezzanine of Graduate Admissions Office.

Course Requirements

Basic Courses	9 units + 1
Major Courses	18 units
Integrating Course	3 units

Written Comprehensive Exams

Oral Comprehensive Exam

TOTAL -----
36 units

Additional six (6) units of Advanced Technical Reading and Writing 1 and 2 will be required for applicants with a low score in the essay part of the entrance examination.

Basic Courses

Educational Statistics (3 units)

The course deals with general concepts of statistical methods of educational managers: descriptive statistics, normal distribution, estimation/sampling theory, hypothesis testing, correlation/regression theory, analysis of variance, analysis of covariance, non-parametric tests, and application of computers to statistics. Knowledge of basic statistics is a pre-requisite.

Pre-requisites: Passing the Statistics qualifying exam or Basic Statistics

Methods of Research (3 units)

This course deals with the study of the fundamentals of research designs, types of research, techniques and procedures for data-gathering, analysis and interpretation.

Pre-requisite: Educational Statistics

Educational Leadership and Management in the New Economy (3 units)

A study of the basic principles and theories of leadership and management as applied in a school setting. Particular attention will be given to the analysis of developments and trends in the new economy and their implications for educational leadership and management.

Lasallian Philosophy of Education (1 unit)

The course helps students to acquire an understanding of St. John Baptist de La Salle's life, work, writings and charism in order for the student to make De La Salle's spirit come alive in contemporary education.

Major Courses

Curriculum Engineering (3 units)

The course deals with the principles, design and processes of curriculum development, and change, materials development, and evaluation of teaching-learning outcomes.

Instructional Leadership (3 units)

The course deals with the nature, process and general approaches to the supervision of instruction and implementation of instructional program.

Human Resources Management (3 units)

The course focuses on the roles and functions of human resource management in the school setting, specifically on the recruitment, development, compensation, and evaluation of human resources. Consideration is given to the environment of schools and their need for greater resource productivity and organizational effectiveness.

Fiscal Planning and Management (3 units)

The course provides a systematic and formalized approach to managing three important areas: financial analysis and planning, asset management, and financial structure management

Legal Aspects of Education (3 units)

A study of the laws of the country, such as labor laws, tax and corporation laws affecting schools, the administrators' role in legal cases, and procedures in legal investigations.

Technology in Educational Learning Environments

(3 units)

A study of the use and applications of technology in educational management. Covers emerging trends, e.g. end user computing experts system, MIS planning, and the use of MIS to achieve the competitive edge, technology enabled educational delivery system.

Integrating Course

Seminar on Renewal and Change in Education Institutions

(3 units)

The course will provide a forum for students to synthesize and apply concepts, theories, and principles learned in the major courses in formulating a strategic plan aimed at institutional renewal and change.

Pre-requisites: Completion of all academic subjects.

Written Comprehensive Examinations

Students are required to take and pass the written comprehensive examinations upon completion of all academic courses. This is a requirement prior to the oral comprehensive examinations.

Thesis Writing

Involves the identification and development of a research topic in Educational Leadership and Management. Upon completion of the research, the results are to be presented for oral defense before an examination panel.

Prerequisites: Completion of all academic courses and passing of written comprehensive examinations.