



MASTER OF ARTS IN EDUCATION MAJOR IN STUDENT AFFAIRS AND SERVICES MANAGEMENT

PROGRAM DESCRIPTION

The MA in Education Major in Student Affairs and Services Management program is designed to prepare students for professional careers in student affairs and services in institutions of higher education in the Philippines. Such careers are typically found in one or more of the following areas: admissions, career services, financial aid, housing and residence life, international student affairs, commuter services, judicial services, orientation services, registration and records, student activities, student services, and sports and athletics. It is built on the concept that student services are basic partners of the academe in working toward the total development of individuals. The program combines experiences that are practical, specialized, and individual with those that are broad and theoretical. Research skills and an understanding of the relevant literature for the discipline are part of the program.

Students of this program may choose to take elective course in either the management track or the counseling track depending on their previous training and the needs of the student services position they occupy or plan to occupy. The educational management courses may be taken at the Educational Management and Leadership Department of the College of Education.

Admission Requirements

1. A Bachelor's degree with 12 units of required subjects in psychology and education (i.e., 3 units each of developmental psychology, psychological foundations of education, principles of teaching, and introduction to guidance and counseling);
2. A college grade-point average equivalent to 2.5 or 85%;
3. Passing the admissions test administered by the ITEO;
4. An interview with the department chairperson;
5. For non- English speaking applicants, enrollment in an English language course at the Center for English Language Learning (CELL) prior the first trimester of the program.

An additional of six (6) units of Advanced Technical Reading and Writing 1&2 will be required for applicants with a low score in the essay part of the entrance examination.

Program Course Requirements

Basic Courses	12 units
Major Courses	6 units
Electives	6 units
Practicum	6 units
Thesis Writing	6 units
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TOTAL	42 units



Program Curriculum

Basic Courses

CPS500M Statistics (3 units)

This course focuses on the fundamental principles and techniques of descriptive and inferential statistics as applied in counseling psychology and education. The definition, data requirements and interpretation of statistical analysis is covered in the course. Each statistical analysis is performed through the process of hypothesis testing. Part of the course is training the students in performing statistical analyses using the software STATISTICA.

Possible research problems in the different fields of counseling psychology and education are posed, data is gathered and analyzed statistically. The statistical analyses in the course are useful as a tool in conducting research.

CPS521M* Methods of Research (3 units)

The course will provide an opportunity for students to review concepts and skills covered from their previous research and statistics classes and use these in the development of their thesis proposal. The course will comprise of several workshop session that will further hone the knowledge and skills of the students in the conduct of research.

SAS701M Development and Management of Student Services (3 units)

This course aims to help graduate school participants understand modern concepts and theories and their practical applications, which are related to student affairs and services in a university setting.

EDM683M Educational Leadership and Management (3 units)

Major Courses

CPS554M* Theories and Techniques in Counseling (3 units)

The course investigates selected theories of counseling and trains students in basic and advanced counseling skills. It guides students in analyzing themselves and defining their philosophy of life, in order to develop their personal counseling styles. It includes microskills training and simulation of cases.

SAS702M Theories and Practice of Group Work (3 units)

This course entails the study of the theories and principles of group work specially those that may be used in the resolution of crisis and conflicts among student groups. It also includes the development of understanding of the organizational culture of student organizations and the nature of student leadership.

CPS703M Psychology of Adolescents and Young Adults (3 units)

This course provides a venue for discussion of issues of adolescents and young adults, which emerge from local and foreign studies, as well as those actually encountered in the college/university setting. These discussions pave the way for understanding the behavior of this group of students and for working cooperatively with them in student development programs.



De La Salle University

SAS704M Special Topics in Student Services (3 units)

Seminar on current research, theory, and practice on particular topics in student affairs services and management. Each seminar will focus on a specific topic to be chosen by the professor.

Electives (6 units): Counseling Track

CPS560M* Testing in Counseling (3 units)

Introduction to the selection, administration, scoring and interpretation of psychological tests.

CPS601M* Theories of Career Development (3 units)

This course allows the students to examine the different career development theories and their use in understanding the individual's personal and career needs across work settings.

Electives (6 units): Management Track

EDM685M Human Resource Management

EDM740M Legal Aspects of Education

MASM-CW / MASM-MW Comprehensive Examinations

Practicum

CPS926M Practicum in Student Affairs Services and Management (3 units)

A course designed for actual field experience and practice, closely guided and supervised, in the area of student affairs and services. Practicum sites shall be in a college or university, with the student affairs dean/director as the site supervisor.

Thesis Writing (6 units)